

The Town of St. Albans
SPECIAL MEETING
PLANNING COMMISSION MINUTES
Meeting held via Zoom Conference Call
September 17th, 2020 at 6:30 p.m.

Minutes

Present: Erin Creley, Al Voegele, Anne Pomeroy, Hannah Rounds, Casey Toof

Staff Present: AJ Johnson, Administrative Assistant

Public Present:

Zoom Meeting ID: 853 5617 4218

CALL TO ORDER

E. Creley called the meeting to order at 6:36 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None

INTERIM ZONING ADMINISTRATOR RECOMMENDATION TO THE SELECTBOARD

The PC met via zoom for a special meeting to recommend an Interim Zoning Administrator. Current Zoning Administrator, B. Perron is retiring 9/25/20. The Selectboard will need to appoint an Interim ZA at their 9/21/20 meeting. AJ Johnson expressed willingness to be appointed, but explained that C. Johnson, Town Manager would be the alternative person should the PC not want to appoint AJ. The PC agreed to recommend AJ as the interim Zoning Administrator.

MOTION: A. Voegele made a motion to recommend Amanda "AJ" Johnson to the Selectboard as the Interim Zoning Administrator. A. Pomeroy seconded. All in favor, none opposed, motion carried.

CORRESPONDENCE

The PC received correspondence from a representative of PurposeEnergy-St. Albans LLC who intends to file a petition with the Public Utility Commission on or around November 5th to construct a food and beverage waste digestion generation facility at Lot 1 of the Industrial Park Road. A. Voegele explained he reviewed the project as Chair of the Solid Waste District, who approved the project. The executive director reached out to two other municipalities that the company has projects in, and both municipalities said the company is easy to work with.

A second piece of correspondence was from the Clerk of the Vermont Public Utility Commission regarding Green Mountain Power's fulfillment of all pre-site preparations and the intent to begin construction of upgrades at the East St. Albans substation.

PUBLIC COMMENT

None.

OTHER BUSINESS

A. Voegele thanked AJ for stepping in as Interim. A. Pomeroy asked what the process would be to hire a full time ZA. C. Toof explained the ZA is an appointed position. A. Johnson stated the Town was accepting applications, but was not sure how long.

SCHEDULE

Next meeting Tuesday, October 13th, 2020.

MINUTES

MOTION: A. Voegele made a motion to approve the minutes from August 25th, 2020. A. Pomeroy seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: A. Voegele made a motion to adjourn the meeting at 6:55 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

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| _____ Erin Creley, Chair | _____ Date |
| _____ Casey Toof, Vice Chair | _____ Date |
| _____ Al Voegele, Clerk | _____ Date |
| _____ Anne Pomeroy | _____ Date |
| _____ Hannah Rounds | _____ Date |