

## FEE SCHEDULE

1. Recording fee required by State Law  
Per Page \$ 15.00  
Per Mylar or Plans \$ 25.00

2. Administrative Permits

Administrative Minor Amendments otherwise requiring DRB Review:

Residential	\$100.00
Non-Residential	\$150.00

Boundary Line Adjustment – Administrative \$150.00 (2 lots only)

Building/Zoning Permits

Residential Structures – each level with the exclusion of basements

New Residential	\$ 0.10 per SF
Residential/Addition or Alteration	\$ 0.10 per SF/minimum of \$25.00
Residential/Accessory Bldg.	\$ 0.10 per SF/minimum of \$25.00
Swimming Pool – Accessory	\$50.00
Renewal of permit prior to expiration	\$25.00
Renewal of permit after expiration	\$ 0.10 per SF/minimum of \$25.00

Non Residential Structures – each level with the exclusion of basements

New Commercial/Industrial	\$ 0.15 per SF
New Commercial/Industrial Add/Alt.	\$ 0.15 per SF
Renewal of permit prior to expiration	\$50.00
Renewal of permit after expiration	\$ 0.15 per SF
Change of Use/Conditional Use	\$25.00
Home Occupation	\$50.00
Stand Alone Commercial Parking Lot	\$ 5.00 per parking space

Certificate of Occupancy/Compliance:

New construction prior to expiration of building permit	\$10.00
or	
After expiration date of building permit or construction prior to enactment of zoning (Dec. 1968)	\$75.00

**Administrative Permits (continued)**

**Signs** \$150.00

**Small Off-Grid Wind Tower Permit** \$250.00 + \$1.00 per foot

**3. Development Review Board**

**Residential** (to appear before the DRB) \$100.00

Conditional Use Request	\$ 50.00	additional
PUD Request	\$100.00	additional
Site Plan Request	\$100.00	additional
Variance or Waiver Request	\$ 50.00	additional

**Non Residential** (to appear before the DRB) \$150.00

Conditional Use Request	\$100.00	additional
PUD Request	\$150.00	additional
Site Plan Request	\$150.00	additional
Variance or Waiver Request	\$100.00	additional

**Subdivision** \$100.00 per lot or 20% on total number of lots subdivided to be paid with application. Balance of 80% to be paid upon filing of mylar within 180 days of Final Plat Approval.

**Subdivision Amendments** \$150.00

**Boundary Line Adjustment** \$150.00 (3 lots or more)

**Re-Approval & signing of mylar not filed**  
Within the 180 day time period \$150.00

**Appeals** \$150.00

4. Impact Fees – Single Family Home - 2019  
Seasonal Camp - 2019

New Units:

Public Admin & Gen. Govt.	\$ 391.36
Public Works	\$ 882.83
Recreational	\$ 280.74
Fire	\$ 328.95
Library	\$ 343.72
Transportation	<u>\$ 281.44</u>
Total	\$2509.04

5. Impact Fees – Multi Family Dwellings, Accessory Dwelling Units, and Duplexes - 2019

New Units:

Public Admin & Gen. Govt.	\$ 333.69
Public Works	\$ 747.92
Recreational	\$ 236.40
Fire	\$ 276.43
Library	\$ 288.73
Transportation	<u>\$ 217.09</u>
Total	\$2100.26

6. Legal & Professional Expenses

When the DRB requires legal counsel, engineering, or other professional services to render a decision, 75% will be incurred by the applicant and 25% by the Town of St. Albans upon Select Board or Town Attorney approval.

5. Penalties

Upon failure to obtain a building permit *before* construction, subdivision, change or commencement of use has begun an additional fee of \$100.00 or 100% of permit cost (whichever is greater) will be assessed.

If a Notice of Violation is issued an additional fee of \$200.00 or 100% of permit cost (whichever is greater) will be assessed.

6. Town Plan or Zoning Bylaw Change/Amendment \$1000.00  
(unless otherwise exempt as per statute)

**Amended & Approved July 15, 2019 to clarify that duplex and accessory dwelling units pay multi-family dwelling impact fee amounts.**

**Amended & Approved January 23, 2019 to include:**

Amended Capital Facilities and Equipment Fee Ordinance – fees amended effective Sunday, March 24, 2019.

**Amended & Approved March 6, 2017 to include:**

Re-Organization of Fee Schedule, Addition of Administrative Amendment fees, Addition of Site Plan and PUD fees, removal of Telecommunications District permits, addition of Tower permit for small off-grid wind energy systems.

**Town Manager Clarification of Ordinance 01/06/10 – Remove Management**

**Selectboard Motion on 10/14/08 – ZA to waive application fees for any projects related to Town owned properties**

**Amended & Approved January 8, 2007 to include:**

- #2 & #3 – each level with the exclusion of basements
- #2 – Home Occupations
- #3 – removed Home Occupations
- #5 – added “to appear before the Board”
- #5 – Subdivision revised to add payment schedule
- #5 – removed “Subdivision – One time renewal prior to expiration date”
- #5 – removed “Subdivision – One time renewal after expiration date”
- #5 – Boundary line adjustment – administrative fee changed from \$100.00 to \$150.00
- #5 – removed “Filling of Property...”
- #9 – Penalties – increase from \$100.00 to \$200.00 if Notice of Violation is issued
- #13 – Added

**Amended & Approved February 24, 2003 to include:**

Impact fees as they apply to units approved under section 409 accessory units are assessed all impact fees minus the education portion.

**Amended & Approved January 22, 2001 to include:**

- #5 – DRB Review – Filling of Property & Permit Fee
- #10 – Request for Town Plan or Zoning Bylaw Change/Amendment

**Amended & Approved on July 10, 2001 to include:**

- #3 – Parking Lot fee
- Deletion of Agricultural Structures Fee

**Amended & Approved on September 10, 2001 to include:**

**#9 – Revised penalty assessments from \$25.00 & 25% to \$100.00 & 100%**

**Effective 1/11/90 – Impact Fee Ordinance**