

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
February 11th, 2020 at 6:30 p.m.

Minutes

Present: G. Henderson (Chair), B. Brigham (Vice Chair), E. Creley (Clerk), Casey Toof, Anne Pomeroy
Staff Present: Ned Connell, AJ Johnson, Administrative Assistant

CALL TO ORDER

G. Henderson called the meeting to order at 6:30 p.m.

WELCOME NEW PLANNING COMMISSION MEMBER, ANNE POMEROY

The Planning Commission welcomed the new PC member, A. Pomeroy. They all gave brief introductions.

DISCUSSION - CHANGE THE BICYCLE AND PEDESTRIAN MASTER PLAN TO GIVE THE DRB DISCRETION TO ADAPT RECOMMENDATIONS TO FIT LOCALIZED SPECIAL AND SPECIFIC SITE CONSTRAINTS IN MEETING THE SUGGESTED DESIGNS WITHIN TABLE 4 ON PAGE 21 OF THE BICYCLE AND PEDESTRIAN MASTER PLAN.

N. Connell stated the DRB would like some clarification on where sidewalks need to be placed on sites with specific constraints such as drainage ditches. N. Connell said he would work with Zoning Administrator, B. Perron to draft a blanket statement about sidewalks being placed anywhere within the Right-of-Way (as opposed to a specific area, say five feet from the edge of the road) so the Town could have access to maintain the sidewalk.

ST ALBANS BAY VILLAGE DESIGNATION – REVIEW MAP AREA FOR DESIGNATION AS VILLAGE BASED ON COMMENTS FROM VERMONT DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

N. Connell provided a map with the proposed Village Designation area. N. Connell asked the State for comments on a previous version of the map the PC drafted. N. Connell explained the State did not want residential neighborhoods to be part of the Village Designation unless they could prove the homes had historic significance.

CAPITAL IMPROVEMENT PROGRAM – REVIEW 2021-2030 USING INFRASTRUCTURE DEVELOPMENT RESERVE FUND FOR CAPITAL EXPENDITURES WITHIN CERTAIN DEPARTMENTS/SECTIONS OF TOWN GOVERNMENT BASED ON REQUEST FROM SELECTBOARD

The Selectboard requested the Capital Improvement Program (CIP) exclude Fire Department and Department of Public Works equipment and instead utilize monies from the general fund. This is partially due to the potential spending of LOT money on the proposed City/Town municipal pool. N. Connell will return to the PC with an accurate and updated chart that includes grant expenditures.

CORRESPONDENCE

The PC received correspondence from Green Mountain Power regarding the station on Nason St.

PUBLIC COMMENT

None.

OTHER BUSINESS

None.

SCHEDULE

The next meeting is scheduled for Tuesday, February 25th, 2020.

MINUTES

MOTION: E. Creley made a motion to approve the minutes of the meeting dated 1/28/2020. B. Brigham seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: C. Toof made a motion to adjourn the meeting at 7:25p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Grant Henderson, Chair

Date

Brent Brigham, Vice Chair

Date

Erin Creley, Clerk

Date

Casey Toof

Date

Anne Pomeroy

Date