

**Town of St. Albans
Selectboard Meeting Minutes
Monday, October 7th, 2019
5:30 p.m.**

On Monday, October 7th, 2019 at 5:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

Officials and staff present: Chair Brendan Deso, Vice-Chair Bruce Cheeseman, Stan Dukas, Jessica Frost, Al Voegele, Town Manager Carrie Johnson.

B. Cheeseman opened the meeting at 5:35 p.m. The purpose of the early start was to conduct an executive session.

Executive Session

MOTION: A. Voegele made a motion to go into executive session at 5:30 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson. Seconded by J. Frost. All in favor, none opposed, motion carried.

MOTION: A. Voegele made a motion to recess the Selectboard meeting at 6:26 p.m. Seconded by J. Frost. All in favor, none opposed, motion carried.

Officials and staff present: Chair Brendan Deso, Vice-Chair Bruce Cheeseman, Stan Dukas, Jessica Frost, Al Voegele, Town Manager Carrie Johnson, Director of Public Works Alan Mashtare, Town Clerk Anna Bourdon, Assessor Bill Hinman, Director of Administration Ned Connell, and Recording Secretary Jenn Gray.

Public: Jonathan Giroux, Dan Crepeau (Gricebrook), Randy Martin (Gricebrook), Father Maurice Roy (Gricebrook), St. Albans Messenger Reporter Michael Frett, Curtis Brusoe, Cathy Hickory, Roger Langevin, and Karl Groll (Gricebrook).

The Pledge of Allegiance was recited.

General Warrant

MOTION: S. Dukas made a motion to approve the general warrant dated October 7th, 2019 in the amount of \$345,738.36. Seconded by B. Cheeseman. All in favor, none opposed, motion carried.

Impact Fee Warrant – Department of Public Works (DPW)

MOTION: B. Cheeseman made a motion to approve the Department of Public Works Impact Fee warrant for Connor Contraction in the amount of \$44,000.00. Seconded by A. Voegele. All in favor, none opposed, motion carried.

Infrastructure Development Fund

MOTION: B. Cheeseman made a motion to approve the Infrastructure Development Fund warrant in the amount of \$384,947.98. Seconded by J. Frost. All in favor, none opposed, motion carried.

Payroll Warrants

MOTION: J. Frost made a motion to approve the payroll warrants dated September 20th, 2019 in the amount of \$18,429.14, September 27th, 2019 in the amount of \$31,075.40 and October 4th, 2019 in the amount of \$19,009.79. Seconded by B. Cheeseman. All in favor, none opposed, motion carried.

Minutes

MOTION: A. Voegele made a motion to approve the Selectboard meeting minutes for Monday, September 16th, 2019 as written. Seconded by J. Frost. All in favor, none opposed, motion carried.

Errors and Omissions (E's & O's)

Assessor Bill Hinman came before the Board to explain the errors and omissions being presented. He explained that there is information that comes into the Assessor's office throughout the year may be in contradiction with the grand list. Errors and Omissions allow the Assessor's office to make changes to the grant list making it as accurate as

possible prior to filing with the State at the end of December, 2019. B. Hinman went through the list.

MOTION: A. Voegele made a motion to approve the errors and omissions as presented. Seconded by B. Cheeseman. All in favor, none opposed, motion carried.

Police Contract

We have a 1-year option to extend the current police contract and must notify the City by December 31st, 2019. The Police Advisory Committee recommended the Selectboard exercise this second year option.

MOTION: A. Voegele made a motion to approve the second year option to extend the City of St. Albans Police Department contract. Seconded by J. Frost. All in favor, none opposed, motion carried.

C. Johnson to send a letter to City Manager, Dominic Cloud notifying him of the second year extension.

FY '20 Municipal Resolution for Municipal Planning Grant

This is for a Planning Grant to study the reuse of the current Department of Public Works (DPW) site that is near the lake at 300 Georgia Shore Road.

MOTION: A. Voegele made a motion to approve and sign the FY '20 Municipal Resolution for the Municipal Planning Grant as presented. Seconded by B. Cheeseman. All in favor, none opposed, motion carried.

Local Project Manager Appointment – St. Albans Health Path Study Grant

As part of the St. Albans Health Path scoping VTrans grant, the Board must officially appoint a Local Project Manager (LPM).

MOTION: A. Voegele made a motion to appoint Ned Connell as the Local Project Manager for the St. Albans Health Path scoping study grant. Seconded by B. Cheeseman. All in favor, none opposed, motion carried.

Public Comment

Town resident, Jonathan Giroux came before the Board to discuss the “Posted” signs in the Bay Park. These signs also say, “No Trespassing” and he asked for clarification. B. Deso suggested a custom sign be made that does not use the words “No Trespassing”. The intent was to keep residents from hunting in the Bay Park and Cohen Park. There was a safety concern as there were some younger people shooting at the geese in the Bay Park while people were walking the path. Hunting is allowed in the Town Forest only. The Board agreed to correct the signage and seek advice on some of the wording in the ordinance regarding “carrying” of a firearm.

Town Manager's Report

Historic Preservation Committee

C. Johnson explained that one person, Sarah Hadd had sent a letter of interest to be on this committee. B. Deso suggested himself, as he is on the Historical Society Museum, A. Voegele, Alex Lehning, Sarah Hadd, and Joe Luneau.

MOTION: A. Voegele made a motion to appoint Brendan Deso, Alex Lehning, Sarah Hadd, Joe Luneau, and himself to the Historic Preservation Committee and appoint B. Cheeseman as an alternate. B. Cheeseman seconded the motion. All in favor, none opposed, motion carried.

Green Mountain Power Petition for Certificate of Public Good

No action required.

Schedule

The next Selectboard meetings are Monday, October 21st and Monday, November 4th. Budget meetings will be at 5:30 p.m. on Monday, October 14th and Monday, October 28th.

It was suggested to meet with Matt Young at 3:30 p.m. on Monday, October 28th to go over the report he has prepared on Town Hall options.

Chairman's Report

B. Deso explained that B. Cheeseman sits on the State Downtown Planning Commission and can arrange for someone on staff in that department to attend a future Selectboard meeting to discuss the downtown designation. B. Cheeseman explained that Richard Amore would be available to walk around the Town and look for possibilities of a village center. Having a designated downtown allows the Town to qualify for tax credits, have priority consideration with state grants, and façade grants. This would help improve the downtown district. On October 22nd at 5:30 p.m., the Planning Commission will be meeting with Mr. Amore.

Cell Tower in the Bay

B. Deso stated that the cell phone coverage with AT&T is poor in the Bay. He suggested setting aside some land on the Town owned land on 300 Georgia Shore Road to put up a cell tower to address our cell phone coverage in the Bay.

Other Business

None.

Adjournment

MOTION: A. Voegelé made a motion to adjourn the Selectboard meeting at 7:14 p.m. Seconded by J. Frost. All in favor, none opposed, motion carried.

Respectfully submitted,
Jenn Gray, Recording Secretary