

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
August 27th, 2019 at 6:30 p.m.

Minutes

Present: G. Henderson (Chair), B. Brigham (Vice Chair), E. Creley (Clerk)

Staff Present: Ned Connell, Director of Administration, AJ Johnson, Administrative Assistant

Public Present:

CALL TO ORDER

G. Henderson called the meeting to order at 6:30 p.m.

PROPOSED STORMWATER UTILITY ORDINANCE STUDY – COST ESTIMATE AND PROJECT OUTLINE DETAILING UPDATED AND NEW INFORMATION TO PRODUCE AN EFFECTIVE STORMWATER UTILITY

N. Connell provided the PC with a copy of the proposal submitted by Stantec Consulting Services in response to the RFP the Town provided for Stormwater Utility assistance. Page 7 of the proposal outlined the proposed project budget, tasks and scope of work. N. Connell eliminated some of the tasks and lessened the schedule. The Town wishes to cut the proposed budget in half and is prepared to take on some of the tasks.

DISCUSSION – DRAFT BICYCLE & PEDESTRIAN IMPACT FEE ORDINANCE – ADDING A SIDEWALK REQUIREMENT FOR LARGE SITE PLANS AND SUBDIVISIONS

The PC had a brief discussion regarding adding a sidewalk requirement for large Site Plans and Subdivisions as suggested by a Selectboard member.

N. Connell asked for opinions on what size development would trigger a sidewalk requirement? G. Henderson suggested a density bonus for developers that agree to add sidewalks to their subdivision. The other PC members were amendable to that suggestion; N. Connell will report back to the Selectboard.

CORRESPONDENCE

N. Connell received a Program Description regarding the FY 2020 Municipal Planning Grant. N. Connell suggests applying for the grant to perform a study of the existing DPW site and explore what the potential uses and associated costs would be. The PC discussed asking other municipalities to participate as co-applicants whose residents would benefit from the space being used as a potential recreation area, such as the City, or Georgia.

PUBLIC COMMENT

There was no public.

OTHER BUSINESS

N. Connell expected to hear back about a grant he applied for for the Health Path by September 10th.

SCHEDULE

The next PC meeting is scheduled for September 10th.

MINUTES

MOTION: E. Creley made a motion to approve the meeting of the meeting dated August 13th, 2019. B. Brigham seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: B. Brigham made a motion to adjourn the meeting at 7:12 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Grant Henderson, Chair

Date

Brent Brigham, Vice Chair

Date

Erin Creley, Clerk

Date