

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
June 25th, 2019 at 6:30 p.m.

Minutes

Present: G. Henderson (Chair), B. Brigham (Vice Chair), E. Creley, C. Toof

Staff Present: Ned Connell, Director of Administration, AJ Johnson, Administrative Assistant

Public Present:

CALL TO ORDER

G. Henderson called the meeting to order at 6:30 p.m.

**REVIEW AND DISCUSSION – DRAFT BICYCLE & PEDESTRIAN IMPACT FEE
ORDINANCE AS A POTENTIAL FUNDING SOURCE TO IMPLEMENT THE BICYCLE AND
PEDESTRIAN MASTER PLAN**

The Planning Commission reviewed the draft Bicycle and Pedestrian Infrastructure Impact Fee Ordinance. There was lengthy discussion and the PC suggested several changes. N. Connell will return the document with changes.

C. Toof left the meeting at 7:20 p.m.

CORRESPONDENCE

The PC was given a notice from Dubois & King of a stormwater project that is being performed by the Town in the Industrial Park.

PUBLIC COMMENT

There was no public.

OTHER

- **FUTURE MEETINGS & ATTENDANCE**

The PC was reminded to confirm their attendance prior when the meetings are warned to ensure a quorum will be present. The PC is still seeking another member.

N. Connell mentioned bids have been opened from the RFP's for a potential Stormwater Utility. None of the bids were chosen.

MINUTES

MOTION: B. Brigham made a motion to approve the meeting of the meeting dated June 11th, 2019. E. Creley seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: E. Creley made a motion to adjourn the meeting at 7:40 p.m. B. Brigham seconded. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Grant Henderson, Chair

Date

Brent Brigham, Vice Chair

Date

Erin Creley, Clerk

Date

Casey Toof

Date