

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
May 21st, 2019 at 6:30 p.m.

Minutes

Present: G. Henderson (Chair), B. Brigham (Vice Chair), E. Creley, C. Toof

Staff Present: Ned Connell, Director of Administration, AJ Johnson, Administrative Assistant

Public Present:

CALL TO ORDER

G. Henderson called the meeting to order at 6:30 p.m.

STORMWATER UTILITY ORDINANCE

- **REVIEW PROPOSED RFP (FOCUS ON STORMWATER UTILITY FUNDING, COSTS, STAFFING, AND ANNUAL REVENUE TARGET)**
- **DISCUSS DRAFT ORDINANCE**

The PC reviewed the proposed “Request for Proposal Stormwater Utility – Assistance”. G. Henderson suggested adding to the background section and define the Town’s role with Stormwater. He also suggested adding to the scope of work.

N. Connell will provide the PC members with a copy of Colchester’s Stormwater Utility Ordinance for reference.

REVIEW – PROJECT REVIEW POLICIES AND PROCEDURES FOR SUBMISSIONS TO THE PC FOR A LETTER OF SUPPORT AND OR DESIGNATION AS A PREFERRED SITE UNDER THE CERTIFICATE OF PUBLIC GOOD PROCEDURES FOR THE VT PUBLIC UTILITY COMMISSION

G. Henderson attended the Selectboard meeting of May 6th. During the meeting, Northwest Regional Planning Commission C. Dimitruk explained how NRPC goes through the process to provide letters of support for preferred site solar projects.

The PC discussed what information they would like to see provided to the PC prior to requesting a letter of support.

B. Brigham left the meeting at 7:20.

CORRESPONDENCE

The PC was provided a 45-Day notice in advance of filing a Petition for a Certificate of Public Good with the Vermont Public Utility Commission for an approximate 500 kW group net metering, ground mounted solar array to be located on the south side of Lower Newton Road at the junction of Lord Road.

PUBLIC COMMENT

There was no public.

MINUTES

MOTION: E. Creley made a motion to approve the minutes of the meeting of the Planning Commission/Selectboard joint meeting dated April 29th, 2019. C. Toof seconded. All in favor, none opposed, motion carried.

MOTION: E. Creley made a motion to approve the meeting of the meeting dated April 9th, 2019. C. Toof seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: E. Creley made a motion to adjourn the meeting at 7:45 p.m. C. Toof seconded. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Grant Henderson, Chair

Date

Brent Brigham, Vice Chair

Date

Erin Creley

Date

Casey Toof

Date