

**Town of St. Albans
Selectboard Meeting Minutes
Wednesday, January 23rd, 2019
6:00 p.m.**

On Wednesday, January 23rd, 2019 at 6:00 p.m., at Town Hall the Town of St. Albans Selectboard met.

Officials and staff present: Chair William Nihan, Vice Chair Bruce Cheeseman, Brendan Deso, Stan Dukas, Al Voegelé and Town Manager, Carrie Johnson.

W. Nihan opened the meeting at 6:00 p.m. The purpose of the early start to the Selectboard meeting was to conduct an executive session to discuss a contractual issue.

Executive Session

MOTION: B. Deso made a motion to go into executive session at 6:01 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.

MOTION: B. Deso made a motion to recess the Selectboard meeting at 6:24 p.m. All in favor, none opposed, motion carried.

Regular Meeting – 6:30 p.m.

Officials and staff present: Chair William Nihan, Vice Chair Bruce Cheeseman, Brendan Deso, Stan Dukas, Al Voegelé, Town Manager Carrie Johnson, Director of Public Works Alan Mashtare, Director of Administration Ned Connell, and Recording Secretary, Jenn Gray.

Public: St. Albans Messenger Reporter Michael Frett, Robert Fairbanks, Peter Garceau with Cross Consulting, Matt Young with Ascent, Jonathan Giroux, Amy Kelsey with UVM/CRS, Michael Mosher with UVM/CRS, Roger Langevin, Erin Creley, and Bob Johnson.

The Pledge of Allegiance.

Chair, W. Nihan requested to change the order of the agenda to conduct the Department of Public Works (DPW) VTrans Salt Shed Grant Local Concerns Meeting. The Board was in consensus.

**Department of Public Works VTrans Salt Shed Grant
Local Concerns Meeting & Purpose and Needs Meeting**

Peter Garceau of Cross Consulting and Matt Young of Ascent Consulting came before the Board to present the plans for the proposed salt shed. The garage is not part of the salt shed grant.

Comments

W. Nihan asked if the square footage of the salt shed was 6,000 square feet. Mr. Garceau said yes.

B. Cheeseman asked the outside walls of the salt shed are concrete, to what elevation? Mr. Young said there were 10 foot. B. Cheeseman then asked from the 10 foot section to the bottom of the trusses is what? Wood? Mr. Young stated it was wood framing. B. Cheeseman stated wood trusses, metal roof and metal siding. Mr. Garceau said that was correct. A. Voegelé asked but, given the salt should it be steel?

A. Voegelé asked what type of metal. Mr. Garceau stated at this time it is not designed; we haven't gotten into the specifics of the design yet. S. Dukas said most of it is galvanized aluminum.

B. Cheeseman asked if the two shed roofs, on the left and right hand side of the salt shed are for outside equipment storage? Mr. Garceau said that was right. B. Cheeseman asked how many bays on each side? Mr. Garceau explained that those are the piers, you can sort of look at them as a bay but, we have the piers for the structure and it looks like we have 7 of them there. B. Cheeseman asked what the width? Mr. Garceau said it's tough to say, about 17'. B. Cheeseman said that it's wide enough to

store equipment that doesn't have to be stored inside. Mr. Young said that was right. B. Cheeseman asked if it was asphalt or concrete? Mr. Garceau said it was concrete.

B. Cheeseman stated that the building is not heated by any means and there is lighting inside the building as well as the outside.

B. Cheeseman stated that there was no water or sewage. W. Nihan said no need. B. Cheeseman stated he was just letting the public know. W. Nihan stated that it was just like a big old barn. B. Cheeseman said a pole barn. It doesn't look like much of a building but, it's quite a valuable asset to the Town.

Chair, W. Nihan asked if anyone in the audience had any questions or comments. Director of Public Works Alan Mashtare said he believed there will probably be ply wood between the metal and trusses so you wouldn't have to worry about the salt.

B. Cheeseman asked what's the divider that divides the salt from the sand? Mr. Young said concrete. B. Cheeseman asked what the height to the bottom of the trusses was? Mr. Garceau said 30 feet. B. Cheeseman stated that you can actually raise a dump body in there on a 12 or 14 foot truck. A. Mashtare said a tractor trailer should be able to dump inside truck that; it's a little over 30 feet. Mr. Garceau said the door opens 30 feet.

W. Nihan again asked if there were any questions or comments from the audience? There were none from the audience.

S. Dukas said the only other question he could think of; we had the sliding farm gate for the door, we had a lot of discussion on it. He asked what did we end up with? C. Johnson said that she thought it was an industrial curtain. A. Mashtare said we talked about a gate instead of a door. New York just put in the same style, they use like a canvas sliding door, very similar to a gate but, it was canvas. It seemed a little better to keep the pigeons and everything else out. It is not going to be an overhead door of any sort. We haven't really finalized that yet. S. Dukas said we wanted to keep people out so that they don't pull the salt or the sand and get buried in it. A. Mashtare said exactly. The way the canvas curtain comes together, it has a metal strip that latches. S. Dukas asked, so we have a safety problem that is taken care of? A. Mashtare said yes.

Purpose and Needs

C. Johnson explained that as required by our grant, we are supposed to consider a number of different options. We did start looking at this project in the early part of last year. She read the Purpose and Needs (P&N) statement:

PURPOSE:

The purpose of the St. Albans Town Salt Shed, to be located near 210 Brigham Road, St. Albans, VT is four fold:

- 1) To provide a functional, safe and environmentally friendly building for the Town to store its' winter supply of road sand and salt.
- 2) To resolve the long-standing concern about possible pollution of St. Albans Bay, in Lake Champlain, from contamination from the existing salt shed located on Georgia Shore Road in St. Albans Bay, VT.
- 3) To locate the salt shed on the same site as the proposed new Public Works Facility to allow for an efficient operation of the Town Department of Public Works.
- 4) To relocate the existing salt shed on Georgia Shore Road in St. Albans Bay to allow redevelopment of that Town owned property in a more environmentally friendly manner.

The proposed salt shed will be located near 210 Brigham Road in St. Albans Town, on the same site as a proposed new Public Works Facility. At this time, there is no E911 address for the parcel. The Public Works Facility is proposed for construction in 2019, subject to voter approval at the March Town Meeting. The Public Works Facility will store Town Department of Public Works equipment, including dump trucks, snow plows, and heavy equipment and will contain offices for the Town Department of Public Works staff. Locating the new salt shed on the same parcel of land will allow the Town to efficiently manage the highway maintenance duties for the department.

The only reasonable alternative to construction of the new salt shed is to continue to use the existing salt shed on Georgia Shore Road. Renovations would likely be required. This alternative will be considered.

NEED:

The project need is defined by the concerns and deficiencies identified in the following areas:

Environmental Concerns with the Existing Salt Shed

The existing salt shed is located only about 100 feet from the shore of St. Albans Bay. This is also the location of the current Town Garage and Public Works offices. The site is very small and contains little in the way of environmental controls. Runoff is directed towards St. Albans Bay and any salt contamination from the trucks and stock piles likely finds its way into the Lake. There are no stormwater controls or treatment on this site.

Site Restrictions at the Existing Town Garage Property

The existing Town Garage property, which also contains the existing salt shed, is about 2 ¼ acres in size. The property contains the salt shed, Office building and equipment storage building. As the Town has grown over the years, more equipment has been acquired to maintain the highways, ditches and other Town infrastructure. The current location no longer is adequate in size for the needs of the Public Works Department. In addition, the buildings are old and in disrepair and have outlived their useful lives. Due to the proximity of the salt shed to the Lake, and the severe site restrictions, the Town has planned for years to relocate the Town Garage and Salt Shed. The proposed new facility at the Brigham Road location is on Town owned property, is more central to the highways the Town maintains and is 70+ acres in size- more than enough room for future needs.

W. Nihan asked if there were questions or comments?

B. Cheeseman stated that for those people that are questioning on whether or not we really need this salt shed, he encouraged people to visit the site that we have right now. It is not adequate at all.

W. Nihan stated that over the years, we know we've had some salt contamination in two neighboring wells which has been mediated. It's just not right to have the salt shed on the lake. That property is just too valuable.

Mr. Garceau explained to the Board that they needed to review the wording and if they were comfortable with that or wanted to make some revisions, then we could do that. C. Johnson stated that the Board needed to approve the Purpose and Needs Statement.

MOTION: B. Cheeseman made a motion to approve the Purpose and Needs Statement for the salt shed as presented. All in favor, none opposed, motion carried.

Mr. Garceau explained that the next step was to present two alternatives. He went through the benefits and costs for both alternatives by reading the following:

1.1 Alternative 1- Construct new Salt Shed at the site of the proposed Town Garage on Brigham Road as presented in the Local Concerns portion of the meeting.

1.2 Alternative 1- Benefits and Costs

1.2.1 Benefits:

1.2.1.1 The primary benefit is keeping the salt shed on the same property as the Town Garage to promote efficient operations of the Public Works Dept.

1.2.1.2 A larger salt/sand shed is required to serve the needs to the Town.

1.2.1.3 The new building will have lower maintenance costs than the old building.

1.2.1.4 The new building will be designed to prevent bird intrusions into the building.

1.2.1.5 Relocation of the salt shed will allow the existing property on Georgia Shore Road to be re-purposed.

1.2.2 Costs:

1.2.2.1 The expected cost of the salt shed will not cause an increase in taxes paid to the Town of St. Albans.

1.2.2.2 The cost is expected to be comparable to similar facilities around the State.

1.3 Alternative 1 - Investigation

- 1.3.1 Wetlands- None present based on prior preliminary site investigations performed for the Town
- 1.3.2 Archeological and Historic.- No known impacts. An archeological desktop evaluation may be performed at a later stage of the project. There are no buildings on the site.
- 1.3.3 Section 4(f) properties - Section 4(f) of the U.S. Department of Transportation (USDOT) Act of 1966 prohibits the FTA and other USDOT agencies from using land from publicly owned parks, recreation areas (including recreational trails), wildlife and water fowl refuges, or public and private historic properties, unless there is no feasible and prudent alternative to that use and the action includes all possible planning to minimize harm to the property resulting from such a use. - Does not apply to the Brigham Road site.
- 1.3.4 Fish and Wildlife Habitats - Does not apply.
- 1.3.5 Endangered/Threatened Species/ Unique Natural Areas- A Review of the state's database shows that there are none present.
- 1.3.6 Community Character/Aesthetics/Scenic Resources- Area is rural with no special characteristics.
- 1.3.7 Flood Plains. - Does not apply
- 1.3.8 Agricultural Lands - The Brigham Road parcel was formerly pasture land and is mapped as a Prime(b) soil. Much of the land will still be available for future agricultural use. The Town is currently using the site of the salt shed as a staging and stockpile area.
- 1.3.9 Land and Water Conservation Fund (6 (f)) lands - Does not apply.
- 1.3.10 Hazardous Waste Sites – There are no know hazardous waste sites on the property.
- 1.3.11 Rivers, Stream, Lakes and Ponds - Does not apply.
- 1.3.12 Social Features, Demographic Data- Not applicable.
- 1.3.13 Potential Impact on Economic Growth and Development - The proposed salt shed will allow the Town Department of Public Works to serve the public and maintain public safety as the Town continues to grow.
- 1.3.14 Conformance to Town and Regional Plans – The Town of St. Albans DRB has approved the project. The Northwest Regional Planning Commission has approved the Town Plan which outlines the Town's goal to move the DPW facility to a more suitable location.
- 1.3.15 Need for a design exception - not required. Appropriate design standards will be followed.
- 1.3.16 Stormwater Treatment Options - a stormwater collection and treatment plan has been developed and a State Stormwater Operating Permit will be obtained prior to construction.
- 1.3.17 Permits- The Town of St. Albans has issued Site Plan Approval for the project. No Act 250 permit is required. Since the Salt Shed will not contain plumbing, no water or wastewater permits are needed. The only other permits required are the Stormwater Construction Permit and Stormwater Operating Permit, which will be obtained prior to construction.

1.4 Alternative 2 - Salt Shed to Remain at the Existing Georgia Shore Road site.

Presented the Google Earth photo of the existing DPW site. Discuss benefits and costs of this alternative:

1.5 Alternative 2 Benefits and Costs

1.5.1 Benefits: No initial cost or minimal initial cost to maintain the existing salt shed building.

1.5.2 Costs:

1.5.2.1 Continued potential pollution of Lake Champlain from site runoff

1.5.2.2 It is inefficient for the DPW to have the salt shed at any location other than where the Town Garage is located.

- 1.5.2.3 Existing Salt shed is too small and there is no good way to segregate the salt and sand stockpiles that the town wants to maintain.
 - 1.5.2.4 Keeping the salt shed at the Georgia Road site, and moving the Town Garage to Brigham Road will prevent the Town from re-purposing the Georgia Road Property for some other use beneficial to the taxpayers
- 1.6 Alternative 2 - Investigation
- 1.6.1 Wetlands- No know wetlands present. The site is fully developed and in use.
 - 1.6.2 Archeological and Historic.- No known impacts. Buildings on the site are not historic.
 - 1.6.3 Section 4(f) properties - Section 4(f) of the U.S. Department of Transportation (USDOT) Act of 1966 prohibits the FTA and other USDOT agencies from using land from publicly owned parks, recreation areas (including recreational trails), wildlife and water fowl refuges, or public and private historic properties, unless there is no feasible and prudent alternative to that use and the action includes all possible planning to minimize harm to the property resulting from such a use. - Does not apply to the Georgia Shore Road site.
 - 1.6.4 Fish and Wildlife Habitats - Does not apply.
 - 1.6.5 Endangered/Threatened Species/ Unique Natural Areas- A Review of the state's database shows that there is mapped State-Threatened species on site near and adjacent to St. Albans Bay. The category is Invertebrate Animal and was last observed in 2017.
 - 1.6.6 Community Character/Aesthetics/Scenic Resources- The site is located on Lake Champlain in St. Albans Bay. The site is not attractive and detracts from the scenic character of the Lake. The site is also not consistent with the character of the area and does not meet current zoning.
 - 1.6.7 Flood Plains. - The site is adjacent to St. Albans Bay but is slightly above the 100 year base flood elevation.
 - 1.6.8 Agricultural Lands - The site is fully developed and does not contain agricultural lands.
 - 1.6.9 Land and Water Conservation Fund (6 (f)) lands - Does not apply.
 - 1.6.10 Hazardous Waste Sites – There are no know hazardous waste sites on the property.
 - 1.6.11 Rivers, Stream, Lakes and Ponds - The site is located on the shore of Lake Champlain and potentially could contribute to pollution of the Lake from Salt and activities on the property.
 - 1.6.12 Social Features, Demographic Data- Not applicable.
 - 1.6.13 Potential Impact on Economic Growth and Development - The existing salt shed does not allow the Public Works Department to fully serve the public and maintain public safety as the Town continues to grow due to severe site constraints.
 - 1.6.14 Conformance to Town and Regional Plans – The Town of St. Albans DRB has approved the project. The Northwest Regional Planning Commission has approved the Town Plan which outlines the Town's goal to move the DPW facility to a more suitable location.
 - 1.6.15 Need for a design exception - No design required. The salt shed exists.
 - 1.6.16 Stormwater Treatment Options - No stormwater treatment system exists on the site. Runoff flows to Lake Champlain. Due to the fully developed nature of the site, it is not practical to treat the runoff in accordance with current State Standards.
 - 1.6.17 Permits- The Salt shed predates zoning and is grandfathered.

Comments

W. Nihan asked if anyone wished to make any comments? No comments.

MOTION: A. Voegelé made a motion to approve Alternative 1 – Construct new Salt Shed at the site of the proposed Town Garage on Brigham Road as presented in the Local Concerns portion of the meeting. All in favor, none opposed, motion carried.

General Warrant

MOTION: S. Dukas made a motion to approve the general warrant dated January 23rd, 2019 in the amount of \$157,850.48. All in favor, none opposed, motion carried.

S. Dukas explained that large payments were made to Cross Consulting for work on the salt shed, Blue Cross Blue Shield for employee health insurance, salt for DPW, AmCare, and fireworks for Bay Day.

Payroll Warrants

MOTION: B. Deso made a motion to approve the payroll warrants dated January 11th, 2019 in the amount of \$16,842.36 and January 18th, 2019 in the amount of \$17,189.45. All in favor, none opposed, motion carried.

Industrial Park Warrant

MOTION: B. Deso made a motion to approve the Industrial Park warrant in the amount of \$2,108.87. All in favor, none opposed, motion carried.

Minutes

A. Voegele asked to have corrections made to page 3 of the January 14th meeting minutes and remove the word "the" and page 3 of the January 17th meeting minutes to change the word from education to educate.

MOTION: A. Voegele made a motion to approve the Selectboard meeting minutes for Monday, January 7th, 2019 and the 'special' meeting minutes for Monday, January 14th, 2019. All in favor, none opposed, motion carried.

Review Community Survey Results – Amy Kelsey and Michael Moser - UVM

Ms. Kelsey, Research Specialist with the UVM Center for Rural Studies and Mr. Moser, Researcher from the same came before the Board to go over the final survey results. A draft report had been provided to Board in November. Ms. Kelsey presented the final report to the Board. Two rounds of 1,600 surveys were sent out at random. 480 in total were received. Ms. Kelsey did explain that they were 95% confident the survey represented the population of the respondents. She went through the results with the Board.

A. Voegele asked how would we get a better representation of the community? Ms. Kelsey explained there were two things that could be done; Weight the data or send out another survey. Mr. Mosher explained that to weight the data meant to look at the census data and apply a weight to respondents from younger respondents and make that weight proportional to all the age groups.

Amanda Giroux called in: "How were people chosen to receive the survey?"

Ms. Kelsey explained that it was a combination of the grant list and voter resignation, then selected a random sample of individuals from that list. There 3,200 total individuals that were randomly sampled.

A. Voegele stated that one of the motivations for this survey was to get the Selectboard a better sense, a more clear instruction from the community. He then asked how expensive would it be to get new graphs for weighted sample. Mr. Mosher was unable to answer that at this time but, didn't think it would be very expensive.

B. Cheeseman expressed his concerns of the lack of participation. B. Deso stated that the Town needs more online presence. He went on to say that the last two Selectboard Chairs of the Selectboard did not push for younger participation, specifically online. We must promote through social media. B. Cheeseman commended B. Deso for his service at his age.

Town resident, Bob Fairbanks stated that nobody knew about the survey, a lot of older people got it, didn't know what it was and threw it away. They don't bother going online to find out about these things.

Impact Fee Ordinance – Director of Administration Ned Connell

Director of Administration Ned Connell came before the Board to review the Impact Fee Ordinance. Edits had been made per the request of the Board. N. Connell requested approval and adoption.

MOTION: A. Voegele made a motion to approve and adopt the Capital Facilities and Equipment Impact Fee Ordinance as presented. Motion carried with a 4-1 vote with B. Deso voting opposed.

Proposed Police Department Marine Unit Steering Committee Report – Al Voegele
A. Voegele read a written statement.

A. Voegele thanked Bob Fairbanks and Scott Parizo for their written remarks. Their points are well taken.

A. Voegele read, "The hallmark of Governance is citizen safety. This principal or value has been Admiral Hamm's and my reference in analyzing Selectboard and Chief Taylor's request for a Marine Patrol Boat".

"We affirmed the State has no law requiring municipalities to provided police services in their territorial waters".

"We also confirmed neither the State Police or US Coast Guard will provide police patrol service for municipalities".

"The Grand Isle Sheriff's Department which has a Marine Patrol will not provide police patrol services for the Town".

"All 3 marine services will respond to a rescue call for assistance from the Town. Response time from these agencies is about an hour".

"As Mr. Fairbanks and Mr. Parizo pointed out, these is no documentation indicating a recognizable need today for a Marine Patrol boat".

"Ten years ago, a study by Hank Lambert currently recognized the Town was divided on a vision for the Bay. Dr. Gould, a member of that study committee did recommend Moorings Managerial Plan".

"In the intervening years:

1. The Town is making the Bay Park a destination park for visitors;
2. a new marina has been built;
3. and there are State and local efforts to reduce the pollution in the Bay.

"The current report surmises that lake traffic in the Bay will increase. Given the Town's new Fire Rescue boat, the Town can respond quickly to boating accidents, persons missing, and people taken ill on the lake".

"Fire and Rescue will have additional help from the VSP (Vermont State Police), Coast Guard, and Grand Isle Sherriff available within an hour to help to locate people".

"Given these attributes, we came back to the purpose of the act of Government of Public Safety".

"In anticipation of increased traffic resulting from the marina and Bay Park improvements, this report recommends preparing for the future by allocating money to establish mooring regulations and standard operating procedures for water craft".

MOTION: A. Voegele made a motion to allocate \$15,000 for legal expenses and charges associated with charting the Town's territorial waters to designate mooring sites and define the standard operation procedures for water craft operating in these waters in order to secure the State's delegation of authority for establishing the Town position of Harbor Master. Opened for discussion.

B. Cheeseman asked if the \$15,000 was for legal fees? A. Voegele said yes and \$5,000 of that \$15,000 would be used to hire somebody to look at the Bay and where moorings should be established for safe passage of boats and safe operations of moorings, for example, limiting swimming in a designated mooring areas. Once you designate mooring spots, that gets placed on the nautical maps of the lake. He continued by saying this goes back 10 years that people have been proposing this. This is not a new idea. The work he and Admiral Hamm did moved their positions away from immediate police patrol which has not been documented and more toward setting the ground rules or operations to the future. This will take us a while to get this mapped out. Then it'll take a while to get the State to approve it and then designate the Town for being responsible for overseeing how the waters are used in St. Albans Bay.

B. Cheeseman stated that he feels that a survey of moorings is somewhat important and the reason being is that hopefully the local marina will be very successful. That will bring more activity to the Bay. He is not in favor in purchasing a police boat right now. The moorings survey is more of an important issue than what the boat is. A. Voegele stated that he was not recommending a boat.

B. Deso agreed with B. Cheeseman, he does not support a boat at this point. B. Cheeseman asked why we needed to allocate \$15,000? We have an account with money in it for legal matters. Take the \$5,000 to chart the moorings from that account.

A. Voegele clarified that he's not looking for any increase in taxes. B. Deso suggested that we could expense a good portion of this from the fiscal year 2019 budget.

S. Dukas sees it as big government taking over. He stated that we are going to tell people where they currently moor their boats that they can or can't do it and how many they can have? Are we going to grandfather mooring sites? B. Cheeseman stated that's what we approach as we go along.

A. Mashtare stated that he didn't think the Town has a governing right to do anything in the water; water is federal. B. Cheeseman stated designated areas are beneficial for the bay.

Bob Fairbanks explained he was invited to one meeting, not charged with looking at moorings or a harbor master, just to look at a boat. As far as the boat goes, we don't need it.

W. Nihan stated that the issue of the boat is off the table. He went on to say that he thinks it is still worthwhile to see what could be done, what might be done and what's practical to ensure we do not have a chaotic operation in the Bay and how to protect peoples' property rights.

W. Nihan stated that he didn't feel the need to put additional funding in the budget. There is plenty of money available to fund this survey. It was suggested that A. Voegele put together a group and bring that group to the Board. S. Dukas stated the Police Advisory Committee needs to be appointed by the Board. C. Johnson clarified that this steering committee was specified to the marine needs of the Town, not a job of the Police Advisory Committee. A. Voegele said he would get a group together, boaters and others who live on the lake. The Board agreed. S. Dukas stated before we spend a dime, he wants to know what we are going to do, have a plan on how we are going to attack this and who is going to be a part of it.

Fiscal Year 2020 Budget Draft Budget Revenues and Expenses

Drafts include any changes discussed are from January 14th, 2019 meeting. There have been no changes.

MOTION: W. Nihan made a motion to adopt the fiscal year 2020 budget as presented. All in favor, none opposed, motion carried.

Draft Articles for Town Meeting

C. Johnson went over the draft Town Meeting Day Warning with the Board.

Regarding Article 8 which asked to support the St. Albans Historical Society \$15,000 a year for 5 years, A. Voegele stated that the City has already agreed to do this. His feeling is the Town is an equal member of the entire community and we should carry our fair share since we all benefit from the museum.

S. Dukas asked C. Johnson to point out on Article 2 the amount of funds to be raised by taxes is how much less than last year. C. Johnson stated \$10,034 less than last year to be raised by taxes. C. Johnson stated that we are very proud of that number. A. Voegele stated that some of us are very proud, not all of us. S. Dukas said that Al's a liberal, he wanted to spend more. A. Voegele stated that he believes this community has to have a future and he was tired of not wanting to look to the future to plan for the children who live here. It is incumbent upon us to do what our fathers did and mothers did for us and that is make a better community than we inherited, we should pass something on to the next generation.

MOTON: B. Deso made a motion to approve the 2019 Town Meeting Day warning as the Board updated it. All in favor, none opposed motion carried.

C. Johnson pointed out that we will follow up with meetings to go over the fiscal year 2020 budget and articles again on February 4th and again on March 4th and plan to schedule a special meeting to go over the DPW Project.

Winter Parking Ban

C. Johnson reminded Town residents to refrain from parking on public streets. This caused quite a problem during our last storm.

Town Manger's Report

Department of Public Works (DPW) Relocation Project Update

C. Johnson explained that we recently received bids for the DPW project. They were received on January 11th. The bid has been awarded to Connor Contracting, subject to an acceptable contract. W. Nihan, A. Mashtare and C. Johnson are going to be meeting on St. Albans Today to go over this project in a little more detail. That same group met with Channel 15 for an interview going over the project. They also did a short walk though of the current garage. We are also going to meet with the Michael Frett with the St. Albans Messenger to answer some more questions.

Bay Day – Saturday, July 6th, 2019

C. Johnson notified the audience that Bay Day is Saturday, July 6th, 2019.

Historic Preservation Grant – Stone House

We did receive a grant with the help of Joe Luneau who is on the statewide grant selection committee. This grant will allow us to do work on the Stone House in the Bay Park. The amount is \$20,000.

Public Comment

Age Well – Meals on Wheels

Erika Marks came before the Board to explain a change with the Meals on Wheels program. She provided some statics of the program for the Town of St. Albans. In the last year, there were 628 calls to the help line, 12,634 delivered meals, 3,194 congregate meals, and 1,965 hours of care to residents. This program is for folks who are 60 or older, struggling to maintain their independence. Church of the Rock receives the meals, volunteers go there to pick the meals up and then delivers them. They are in need of recruiting volunteers to deliver meals. Looking for 20 volunteers. Meals are come from a kitchen in Rutland, brought up to St. Albans every day. Every Monday starting March 4th, there will be a community meal at the Church of the Rock. The annual impact report was provided to the Board.

Schedule

Next regular meeting will be Monday, February 4th, 2019. Because the second meeting of the month is on a holiday (President's Day), the Board decided to meet on Wednesday, February 20th at 6:30 p.m.

Other Business

Department of Public Works – Information to the Public

B. Deso Proposal to do some Facebook posts, one special meeting and some articles in the Messenger regarding information to the public on the DPW relocation project. S. Dukas suggested information be provided in the Town Clerk's office. A. Mashtare has spoken to SATEC to assist with spreading the word. B. Deso proposed doing something Facebook posts and articles in the St. Albans Messenger. B. Cheeseman suggested an insert in the Messenger. The Board agreed to meet Wednesday, January 30th at 3:30 p.m. to discuss a public outreach plan.

Adjournment

MOTION: B. Deso made a motion to adjourn the Selectboard meeting at 8:41p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
Jenn Gray, Recording Secretary