

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
March 26th, 2019 at 6:30 p.m.

Minutes

Present: G. Henderson (Chair), B. Brigham (Vice Chair), J. Nichol, E. Creley

Staff Present: Ned Connell, Director of Administration, AJ Johnson, Administrative Assistant

Public Present:

CALL TO ORDER

Chair, G. Henderson called the meeting to order at 6:30 p.m.

The Planning Commission held their Organizational Meeting. G. Henderson asked if there was anyone interested in taking over as Chair. There were no interested PC members. B. Brigham asked if anyone was interested in taking over as Vice Chair. There were no interested members.

MOTION: J. Nichol made a motion to keep all Planning Commission Officers in their current roles. G. Henderson will remain Chair, B. Brigham will remain Vice Chair, and J. Nichol will remain Clerk. All in favor, none opposed, motion carried.

The PC discussed the 2018 Planning Commission rules of procedure and agreed to adopt them. The PC agreed that AJ Johnson would change the Planning Commission members and dates within the Rules of Procedure.

MOTION: B. Brigham made a motion to adopt the Rules of Procedure for 2019 and to allow AJ Johnson to change the member names and dates on the document. All in favor, none opposed, motion carried.

DISCUSSION - JOINT MEETING WITH SELECTBOARD APRIL 29

At the PC Meeting of March 12th the Planning Commission agreed to have a joint meeting with the Selectboard on April 22nd to discuss upcoming plans and projects. The Selectboard requests to hold the meeting on the 29th of April. The PC agreed to meet with the SB; the proposed starting time is 5:30 p.m.

BICYCLE & PEDESTRIAN PRIORITY PROJECTS FOR 2020 & 2021

The Planning Commission reviewed the table of priority projects for sidewalks and multi-use paths within the Town. The PC discussed dividing the projects into two separate tables; one for Town roads and one for State roads. The State road projects will require Engineering studies as per VTrans rules.

OTHER PRIORITY PROJECTS FOR 2020 & 2021

The PC had a wide ranging discussion about how, what and which projects should be added to the existing Capital Improvement Plan (CIP). Additionally, they reviewed if projects the current CIP can be removed or rescheduled.

CORRESPONDENCE

The PC received correspondence regarding a proposed solar project on Maquam Shore Road.

PUBLIC COMMENT

There was no public.

MINUTES

MOTION: B. Brigham made a motion to approve the minutes of the meeting dated March 12th, 2019. E. Creley seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: E. Creley made a motion to adjourn the meeting at 7:45p.m. J. Nichol seconded. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Grant Henderson, Chair

Date

Brent Brigham, Vice Chair

Date

Jack Nichol, Clerk

Date

Erin Creley

Date