



Town of St. Albans

Bay Park Memorial & Community Gifts Policy

The Selectboard & Parks Committee offer both their warmest regards and sincerest thanks for considering the Town and its public parks for your memorial planning & gift giving needs.

For assistance with this policy, please call (802) 524-7589 Ext. 5

Purpose: This policy sets forth the Town's obligations in establishing a Restricted Fund to receive monetary gifts to honor and/or memorialize friends, colleagues and loved ones at the St. Albans Bay Park.

History: The Stone House was built by the Civilian Conservation Corps (CCC) during the Great Depression in 1935. Initially, it was named "Stone Bath House" to serve swimmers at the Bay. For the people of St. Albans the building has been a treasured landmark. Over time, the elements and use have taken a toll on this facility.

Goal: Using allocated tax funding and community donations the Town will develop a plan to implement the rehabilitation and refurbishment of the Stone House. The community donations will provide an important source of funding to improve and maintain the quality of the building's refurbishment for its continued use by future generations.

Gifts: Shall be given in United States currency for the purchase of specific designated and standardized items by the Town to memorialize families, deceased persons or honoring individuals for their recognized exemplary community service. Acceptance of gifts will be by the approval of the Town's Selectboard and used to restore, refurbish and maintain the Stone House now and into the future.

For purposes of this policy, the following definitions apply:

"Town" means Town of St. Albans.

"Board" means the Town of St. Albans Selectboard.

"Building" means the physical structure of the Stone House.

"Items of recognition" means leaf on memorial tree, memorial stone, granite block, window memorial, metal bench, granite bench with engraved name, interior doors, exterior doors, roofs and terraces, or other appropriate or approved object placed at the St. Albans Bay Park Stone House.

"Memorials" means any object that is dedicated to the memory of an individual for the purpose of remembering or memorializing that individual.

Selectboard Approval Required: Any commemorative naming of the building and displays or erection of plaques, signs, or portraits as a commemorative tribute to a person, organization or other entity as well as items of recognition must be approved in advance by the Board.

Cost of Memorials and Tributes: The cost of memorials and tributes generally should be borne by donors interested in the tributes. The cost of maintaining and/or replacing memorials or tributes shall be the responsibility of the Town.

Design Approval: All designs not previously approved need to be reviewed and approved by the Selectboard.

Reservation of Rights: Dedication of a particular item of recognition does not guarantee that the dedication, name, tribute, or memorial will exist in perpetuity.

Items of recognition of a donation to honor or memorialize a person will be established as follows:

Donation Amount	Recognition Item	Comments
\$500.00	Leaf on Memorial Tree	See Attached Example
\$1,000.00	Stone Under Memorial Tree	See Attached Example
\$3,000.00	Granite Block/Seat	See Attached Example
\$3,000.00	Metal Bench	See Attached Example - Placement along walking path within Park
\$4,000.00	Interior Doors	14 Doors Available - Memorial plaque near or on door included
\$5,000.00	Window Memorial	15 Windows Available - Memorial plaque near window included
\$5,000.00	Granite Bench	See Attached Example - Placement along walking path within park
\$7,000.00	Granite Bench With Back & Engraving	See Attached Example - Placement along walking path near shoreline
*TBD (\$10,000.00 - \$15,000.00)	Exterior Doors	-- Doors Available - Memorial plaque near or on door included
*TBD (\$30,000.00 - \$50,000.00)	Roof Restoration	Custom Memorial Design Available
*TBD (\$30,000.00 - \$50,000.00)	Terrace Restoration	Custom Memorial Design Available

- Final pricing to be determined upon current market price.

Life span of all memorials – The Town accepts responsibility to provide ongoing maintenance, improvements, and rehabilitation into the future.

Location of Memorial Items – Memorials are currently limited to the Bay Park. The Selectboard may approve special requests to place memorial items at the Town Forest or Cohen Park.

Please complete the attached form and return to Town Manager, Carrie Johnson at c.johnson@stalbanstown.com