

**Town of St. Albans  
Selectboard 'Special' Meeting Minutes  
Monday, October 8<sup>th</sup>, 2018  
6:00 p.m.**

On Monday, October 8<sup>th</sup>, 2018 at 6:00 p.m. at Town Hall, the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair Bill Nihan, Brendan Deso, Al Voegele, Town Manager Carrie Johnson, and Director of Administration Ned Connell. Absent were Vice Chair Bruce Cheeseman and Stan Dukas.

**Public:** Jonathan Slason, Resource Systems Group (RSG).

B. Nihan opened the meeting at 6:00 p.m. The purpose of this special meeting was to meet with Impact Fee Consultant Jonathan Slason with RSG and Director of Administration Ned Connell to review and discuss the draft Impact Fee report.

**Draft Impact Fee Report**

Mr. Slason reviewed the draft Impact Fee updated report using a 40 page PowerPoint presentation (10/8/18) referencing the more detailed Impact Fee studies dated 9/13/18.

The Selectboard agreed to separate Administration and Department of Public Works (DPW) for the impact fee study. The Board also agreed on the summary presented and Mr. Slason will move forward with writing an executive summary for the Impact Fee report, review and update the Impact fee Ordinance, and forward to the Selectboard for review and approval.

**Adjournment**

**MOTION: B. Deso made a motion to adjourn the Selectboard meeting at 8:15 p.m. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Carrie Johnson