

**Requirements (Education/
Training/Experience):**

High school degree or GED plus 1 year related experience in road and equipment maintenance preferred.

Must have and maintain a valid CDL driver's license or willingness and ability to obtain CDL within 3 months.

Basic knowledge of hand tools, power tools and maintenance equipment.

Able to be trained in the safe operation of heavy and light vehicles.

Required to respond to emergencies after regular working hours and on weekends, and must be willing to work an irregular schedule, which may include weekends, holidays, evenings, and/or varying shifts.



Working Conditions & Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in a variety of environmental conditions, both indoors and out, with exposure to wide temperature variations, noise, vibrations, fumes, grease, machinery and its moving parts, odors, and dust. Some exposure to hazardous chemicals.

Frequent moderate to strenuous physical effort required to perform duties.

Frequent lifting of 50 lbs. and occasional lifting of 90 lbs.

Regularly required to stoop, kneel, crawl, crouch, turn and twist.

Have manual dexterity and strength to operate objects, tools, or controls and reach with hands and arm on a regular basis; occasionally required to sit, talk and hear.

Specific vision abilities required by this job include distance as well as close vision and the ability to focus.

Pay range:

Level One \$14.16 to \$21.25

Level Two \$16.29 to \$24.44



Department of
Public Works

Equipment Operator

Alan Mashtare, Director of
Public Works

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Position Summary

A Public Works employee performs a variety of semi-skilled and unskilled manual work associated with the maintenance, repair and construction of DPW assets. Although road maintenance is the most common type of work performed, employees in this position also work in park and facility maintenance and in other related areas all requiring positive public relations skills.

Job descriptions for Level One and Level Two can be found on our website at:
www.stalbanstown.com



Primary Job Responsibilities

Street Repairs: pothole patching, crack sealing operations, sealcoat operations, flagging and traffic control, median maintenance, including weed removal and surface repair, and street sweeping.

Right-of-way and Sidewalks: Sod replacement, black dirt and seed placement, tree trimming and removal, concrete sidewalk removal and repair.

Maintain traffic markings, in erecting and repairing signage, in painting lines and curbs, etc.

Sets-up a work zone with appropriate signs and cones that is compliant with required safety guidelines; may work as a Flagger during road maintenance activities.

Storm Sewer System: Clean and repair catch basins, manholes and other structures.

Snow Removal: Plows and removes snow using vehicles and equipment; sands, salts and chemically treats roadways, parking lots and sidewalks.

Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.



Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.

Mow grass, prune trees and hedges, and plant flowers and trees as required.

Maintain park facilities including building tables and docks.

Paint and maintain Town Hall.

Answer questions politely and refer issues to the Director if not able to resolve quickly.

Use patience, tact, diplomacy, and courtesy in dealing with the public.

Maintain effective working relationships with those contacted in the course of work, including Town and other government officials, community groups, and the general public.