

**Town of St. Albans
Infrastructure Study Committee Meeting Minutes
Monday August 28th, 2017
4pm**

Attendees: Al Voegele, Bill Nihan, Carrie Johnson, Rachel Smith, Brent Brigham, Tim Hurlbut, Dick Dickinson and Richard Cummings (in at 4:40). Absent were David Allerton, Anna Bourdon and Brendan Deso.

A. Voegele opened the meeting at 4:05 p.m. There were no additions to agenda and it was accepted as presented.

R. Smith stated Richard Cummings had created evaluation criteria to evaluate the sites being considered in an effort to rank them. After a brief discussion, the committee decided to wait to talk about site selection until Richard arrived.

A. Voegele briefly discussed and distributed the new town center information and reported he had scheduled a meeting with the state downtown development board representative in early September. A. Voegele asked that everyone review the materials in preparation before our next scheduled meeting on September 18th, 2017 at 4 p.m. This designation allows the Town access to numerous grants currently unavailable and will facilitate permit success as it relates to connectivity.

R. Cummings reviewed the sites considered and evaluation used to access each site. The subcommittee requested the entire committee review the criteria and sites, complete the evaluation and return them to C. Johnson by September 13th, keeping in mind that the committee in July agreed with the recommendation to proceed with finding a new location instead of renovating the current Town Hall or Department of Public Works facilities. R. Cummings will email C. Johnson the maps and evaluation criteria. B. Nihan, A. Voegele and B. Brigham requested paper copies.

C. Johnson to request the Messenger to begin following the committee's progress in an effort to keep the public informed. C. Johnson will also discuss possible access to potential sites with Jim Cota from VTRans.

Schedule

The next meeting will be Monday, September 18th, 2017 at 4 p.m. Agenda items to include narrowing down location choices.

Adjournment

Meeting adjourned at 5:15 p.m.