

**Town of St. Albans
Infrastructure Study Committee Meeting Minutes
Monday June 26th, 2017
3pm**

Attendees: Dave Allerton, Anna Bourdon, Brent Brigham, Ned Connell, Richard Cummings, Dick Dickinson, Tim Hurlbut, Carrie Johnson, Rachel Smith and Al Voegele. Absent was Brendan Deso.

The meeting opened at 3:00 p.m.

Elect Facilitator

Consensus of the group was to elect Dave Allerton as facilitator.

Review Strategic Planning Guidelines

The committee was asked to review phase 1 of the Strategic Planning process. We need to answer 4 questions: when, why, where, then what.

The committee briefly discussed a list of previous studies the Town has completed, and requested to see the list at the next meeting.

Anna will create a list of open land, Dick D., Richard C., and Rachel to review list and sites. Committee asked how much land Town Hall would need. The municipal complex would need at least 10 acres. Town Hall would need 5 acres.

The committee requested a contact list with cell phone numbers be created to facilitate sub committee meetings.

The committee discussed the timing of performing environmental test, no consensus reached.

Staff to create a summary of why or why not current locations for Town Hall and the Department of Public works are not working.

Schedule

The next meeting will be Monday, July 17th at 4pm.

Adjournment

Meeting adjourned at 4:20 p.m.