

**Town of St. Albans  
Infrastructure Study Committee Meeting Minutes  
Monday, February 5<sup>th</sup>, 2018  
4pm**

**Attendees:** Dave Allerton, Anna Bourdon, Richard Cummings, Dick Dickinson, Tim Hurlbut, Carrie Johnson, Bill Nihan and Al Voegele. Absent was Brent Brigham.

**Public:** None.

A. Voegele opened the meeting at 4:05 p.m.

Committee reviewed and approved the Agenda, then briefly reviewed and approved the 2/5/18 minutes.

**Next Steps for Recommendations to the Selectboard**

The committee reviewed the steps it planned to take as it prepares to present its recommendations to the Selectboard:

1. The committee confirmed its recommendation to move Town Hall operations from current building to a new building located on the Ingleside Equity Group (Smith Lot).
2. The committee confirmed its recommendation to move the Department of Public Works (DPW) from its current location to the Brigham Road Property.
3. The committee is expecting additional cost information from Trudell Engineering on bringing infrastructure like water/sewer to the Ingleside Lot.
4. The committee asked A. Voegele and R. Cummings to negotiate a Purchase and Sales Agreement (P&S) with Ingleside. The committee would like to secure the land and also continue to move forward and develop project costs for both the Town Hall and DPW projects. Tim Hurlbut to prepare a P & S Agreement, conditional on the landowner cooperating with the Town subdividing the land, confirming no easements needed for utilities, and getting Act 250 approval . Once A. Voegele/R. Cummings get verbal approval, the Town will ask their attorney to do a title search.
5. Once the P & S Agreement is approved, the committee would like to present their recommendations to the Selectboard and request consensus to move forward with the Town Hall and DPW relocation projects (evaluating space needs, develop project cost estimates, get drawings and soil testing done), and to purchase the land this spring at the agreed upon price. Ingleside's verbal offer made at earlier meetings was a five acre land donation and \$50,000 per acre for the other five acres the Town requested.

**Schedule**

Next meeting is scheduled for Wednesday March 28, 2018 at 4 p.m.

**Adjournment**

This productive meeting was adjourned at 5:20 p.m.

Respectfully submitted,  
Carrie H. Johnson