

**Town of St. Albans
Selectboard Meeting Minutes
Monday, February 5th, 2018
5:30 p.m.**

On Monday, February 5th, 2018 at 5:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

Officials and staff present: Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, and Town Manager, Carrie Johnson.

The Selectboard meeting stated at 5:30 p.m. with an executive session to discuss pending litigation.

Executive Session

MOTION: A. Voegele made a motion to go into executive session at 5:30 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Jeff Carr, Bob Chase, and Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.

MOTION: B. Deso made a motion to recess the Selectboard meeting at 6:28 p.m. All in favor, none opposed, motion carried.

Regular Meeting – 6:30 p.m.

Officials and staff present: Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, Town Manager, Carrie Johnson, Director of Public Works, Alan Mashtare and Recording Secretary, Jenn Gray.

Public: Bob Fairbanks, Stan Dukas, St. Albans Messenger Reporter, Michael Frett, Natalie and Wallace Good, MaryPat Larrabee and Meaghan Malboeuf.

Reconvene Meeting

MOTION: B. Cheeseman made a motion to reconvene the Selectboard meeting. All in favor, none opposed, motion carried.

The Pledge of Allegiance.

Approval of Agenda

B. Cheeseman added an update on the water and sewer meetings with the City of St. Albans. S. Smith had concerns discussing this in an open meeting.

MOTION: A. Voegele made a motion to approve the agenda with the addition to discuss the water/sewer meetings with the City of St. Albans. All in favor, none opposed, motion carried.

General Warrant

MOTION: B. Nihan made a motion to approve the general warrant dated February 5th, 2018 in the amount of \$146,692.89. All in favor, none opposed, motion carried.

Industrial Park Warrant

MOTION: A. Voegele made a motion to approve the Industrial Park warrant in the amount of \$347.40. All in favor, none opposed, motion carried.

Payroll Warrants

MOTION: A. Voegele made a motion to approve the payroll warrants dated January 26th, 2018 in the amount of \$24,850.16, February 2nd, 2018 in the amount of \$18,099.17 and January 19th, 2018 in the amount of \$17,282.88. All in favor, none opposed, motion carried.

Minutes

MOTION: B. Cheeseman made a motion to approve the Selectboard regular meeting minutes for Tuesday, January 16th, 2018, the Selectboard 'special' meeting minutes for Monday, January 22nd, 2018 and the Selectboard 'special'

meeting minutes for Tuesday, January 16th, 2018. All in favor, none opposed, motion carried.

St. Albans Free Library Trustees – MaryPat Larrabee, Meaghan Malboeuf and Natalie Good

Library Director, MaryPat Larrabee and Trustees, Meaghan Malboeuf and Natalie Goode came before the Board to discuss the services provided by the St. Albans Free Library currently provides. Ms. Larrabee explained that the library provides printing services which enables people to print from their own device to the library's printer for a small fee. Copying and scanning is also available.

The library does have 3 computers for adults and 3 for children as well as iPads. You can "Book a Librarian" to assist with setting up an email. The library holds Story Hour on Thursday's.

The library also has the Museum & Parks Pass Program available to library patrons. A valid library card is required. The list of places includes the Billings Farm and Museum, Echo Lake Aquarium and Science Center, the St. Albans City Pool and any Vermont State Parks.

Also available is a long list of "Non-traditional Items". Those items include; banquet tables, Home Energy Kits, a metal detector, a microscope and a sewing machine to name a few.

Ms. Larrabee explained that funds from both the City of St. Albans and the Town of St. Albans fund the operations of the library. There are currently 1,600 of Town residents registered as library users. Major renovations were done on Maiden Lane which is offering more parking. In the past, the library would close on Saturday's for the summer months but, beginning this year, the library will be open year round on Saturdays.

Certificate of Highway Mileage

A. Mashtare came before the Board to answer any questions they had on the 2018 Certificate of Highway Mileage.

MOTION: S. Smith made a motion to approve the 2018 Certificate of Highway Mileage as presented and the Certificate of Completion and Opening for Harbor View and the Certificate of Completion and Opening for Franklin Park West. All in favor, none opposed, motion carried.

Appointment of Assistant Zoning Administrator

The Board discussed if it would make more sense to make the appointment for 3 years instead of 1 year. The Board agreed to make the appointment for 3 years.

MOTION: A. Voegele made a motion to appoint Amanda Johnson as the Assistant Administrative Officer for 3 years to act in the absence of the Zoning Administrator (ZA) on applications for Certificates of Occupancy/Compliance and updates when the ZA is absent for one or more weeks. All in favor, none opposed, motion carried.

**Town Manger's Report
Bay Dock Update**

C. Johnson stated that she received a draft report completed by Eric Goddard with Knight Consulting Engineers. Mr. Goddard will be attending the Selectboard meeting of Tuesday, February 20th to discuss the draft report with the Board.

St. Albans Health Path Status

C. Johnson explained she is planning to speak to the Greenwood Cemetery Board about access for the recreation path. The school has nature trails that empty from their wooded lot to the cemetery that are not maintained year round. A. Mashtare and Director of Administration, Ned Connell will be going to Regional Planning on Thursday, February 8th.

Bay Day 2018 is Saturday, June 30th – Rain Date Sunday, July 1st

A. Mashtare is already receiving interest for Bay Day. He has begun meeting with the Chamber of Commerce regarding the Great Race. He suggested meeting the Thursday before to determine whether to hold Bay Day on June 30th or delay until the rain date on Sunday, July 1st.

St. Albans Glass Company Act 250

Just informational, no action required.

School Board Chair Attendance

C. Johnson asked the Board if they would like to request the School Board Chair or Superintendent attend a Selectboard meeting. B. Cheeseman suggested it because he attended a previous school board meeting in Milton and it was informational. C. Johnson to make the request.

Other Business

S. Smith questioned the wastewater documents for the Northwestern Correctional Facility provided to the Board in their packets. C. Johnson stated that with the recent discussion about the proposed 900 bed expansion she asked Zoning Administrator, Becky Perron to review the prison zoning file and thought this was good information for the Selectboard to have.

Public Comment

Resident, Stan Dukas came before the Board to discuss the water/wastewater lawsuit between the City and Town. He gave a brief history from 2014 through today. He wanted to know if the lawsuit was on hold, has it stopped or is it moving forward. B. Cheeseman stated it was on hold as of January 23rd, 2018 for thirty (30) days, expiring February 23rd, 2018.

Resident, Bob Fairbanks stated an agreement was made in 2006 that the Town could buy any amount of allocations at any time. He also discussed his concerns with the City of St. Albans Police and the Town giving them \$35,000 for the Special Crimes Unit. He also stated his concerns about combining all the Department of Public Works reserves into one and wonders how it's different from the LOT. C. Johnson explained it is different because the approved article on the LOT stated the funds must be used for infrastructure and the proposed article wanted to use the LOT funds to reduce taxes, it could only adjust new funds. Previously collected funds for infrastructure cannot be reclassified to reduce taxes. DPW funds were previously collected to purchase DPW equipment and would do so as one combined restricted fund in the future.

Water/Wastewater Update

B. Cheeseman gave his update on the water/wastewater agreement. The Board has spoken to economists and each Board member has a copy of the agreement. Meeting set for Wednesday, February 7th. The S. Smith and B. Cheeseman have been meeting with Dominic Cloud for nearly 3 years on this.

Schedule

The next regular Selectboard meetings are Tuesday, February 20th and Monday, March 5th. The Public Informational Hearing will be held on March 5th as well.

Adjournment

MOTION: B. Deso made a motion to adjourn the Selectboard meeting at 7:51 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
Jenn Gray, Recording Secretary