

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, December 18<sup>th</sup>, 2017  
5:30 p.m.**

On Monday, December 18<sup>th</sup>, 2017 at 5:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, Town Manager, Carrie Johnson and Tim Smith with FCIDC.

The purpose for the 5:30 p.m. start to the Selectboard meeting was to hold an executive session to discuss pending litigation.

B. Cheeseman opened the meeting at 5:30 p.m. and asked for a motion to go into executive session.

**Executive Session**

**MOTION: B. Deso made a motion to go into executive session at 5:30 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson and Tim Smith. All in favor, none opposed, motion carried.**

Tim Smith left at 5:48 p.m.

**MOTION: B. Deso made a motion to recess the Selectboard meeting at 6:25 p.m. All in favor, none opposed, motion carried.**

**Regular Meeting – 6:30 p.m.**

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, Town Manager, Carrie Johnson, Director of Public Works, Alan Mashtare and Recording Secretary, Jenn Gray.

**Public:** Peter Blouin and St. Albans Messenger Reporter, Elaine Ezerins.

**Reconvene Meeting**

**MOTION: B. Cheeseman made a motion to reconvene the Selectboard meeting. All in favor, none opposed, motion carried.**

The Pledge of Allegiance.

**Approval of Agenda**

**MOTION: B. Cheeseman made a motion to approve the agenda as presented. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: B. Nihan made a motion to approve the general warrant dated December 18<sup>th</sup>, 2017, in the amount of \$214,914.62. All in favor, none opposed, motion carried.**

**Payroll Warrants**

**MOTION: A. Voegele made a motion to approve the payroll warrants dated December 8<sup>th</sup>, 2017 in the amount of \$27,738.54 and December 15<sup>th</sup>, 2017 in the amount of \$17,215.27. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTION: S. Smith made a motion to approve the Industrial Park warrant in the amount of \$4,115.40. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: A. Voegele made a motion to approve the Selectboard meeting minutes for Monday, December 4<sup>th</sup>, 2017 and for the Selectboard 'special' meetings on**

**Tuesday, December 5<sup>th</sup>, 2017 and Monday, December 11<sup>th</sup>, 2017. All in favor, none opposed, motion carried.**

**Allaire Drive Public Road Request**

There is an outstanding issue that has not yet been resolved. This item will be tabled until the January 2<sup>nd</sup>, 2018 agenda.

**Town Manger's Report**

**Infrastructure Committee Update**

Report expected in mid-January. Next meeting of this committee will be January 16<sup>th</sup>, 2018.

**Stone House Update**

C. Johnson and Director of Public Works, Alan Mashtare met with Sam Ruggiano and Mike Dugan to go over the evaluation of the Stone House as it is now. In this evaluation, windows and doors were counted. Plans will be revised and should be available in January.

**Franklin County Animal Rescue – John Schraven**

C. Johnson stated that Mr. Schraven is running late. She explained that Animal Control Officer, David McWilliams spoke with her about recommendations for next year's allocation. He would like the Town to consider budgeting for an allocation for the Franklin County Animal Rescue, to be paid if they are able to provide municipal services.

**St. Albans Health Path Status**

C. Johnson explained that Director of Administration, Ned Connell had a conversation with John Kaplan who recommended the Town seek some Northwest Regional Planning support on the path. A. Mashtare will be meeting with the Reginal Planning Transportation Advisor Committee (TAC) to go over this project.

**Franklin County Animal Rescue – John Schraven**

Mr. Schraven arrived at 6:47 p.m. He stated that the Franklin County Animal Rescue (FCAR) is up and running again but, on a conservative budgeted. They would like to have more shelter staff hours covered but, not in the budget right now. Currently, FCAR will not be accepting animals 24/7 however; they are accepting dogs during normal business hours. He went on to explained that FCAR will not be pursuing contracts with towns at this point but, for future contracts, would like a more user friendly contract with towns. Animals are available for drop off at FCAR in the amount of \$100 for cats and \$150 for dogs. FCAR is still interested in the property on Fairfax Street.

B. Cheeseman asked what improvements have been done. Mr. Schraven stated that the HVAC system has been evaluated by Chuck's Heating and will need upgrading.

B. Nihan asked if FCAR will be run as a commercial kennel. Mr. Schraven stated that this was not the case but, that they were previously under charging to hold animals compared to other areas.

C. Johnson stated she would like more notice with any changes to FCAR services, hoping to be notified in mid-summer.

Mr. Schraven stated they are doing a lot of fund raising and going after major donors. There will be a meeting in March for a long time planning session.

**Public Comment**

Peter Blouin came before the Board to discuss his recent visit from Junk Enforcement Officer, Roger Langevin regarding a junk complaint. He does not have junk; it's all inventory and he continues to do inventory reduction. He is also recycling. He requested the bond number and bond holder's name for legal purposes. He also explained that he needs eye surgery and that will keep him incapacitated for 6 months, unable to alleviate this junk issue. He's doing what he can do when he can do it. He feels that some of the Town's requests are unreasonable.

A. Voegele suggested sending Mr. Blouin a certified letter and a copy of the ordinance. Mr. Blouin stated he would come and pick those items up himself.

B. Deso suggested a meeting between Mr. Blouin and Officer Langevin, mediated by the Town Manager. He also suggested a plan of action to take care of certain items by certain dates.

**Skating Rink at Bay Park**

A. Mashtare explained that a bubble developed after a thin layer of water was put down and then the wind kicked up. They are going to put more water in it this week during the warmer weather.

**Schedule**

The next regular Selectboard meetings are Tuesday, January 2<sup>nd</sup> and Tuesday, January 16<sup>th</sup>, 2018. Next budget meeting will be Monday, January 8<sup>th</sup>, 2018 at 5:30 p.m.

**Other Business**

None.

**Adjournment**

**MOTION: A. Voegele made a motion to adjourn the Selectboard meeting at 7:20 p.m. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Jenn Gray, Recording Secretary