

**Town of St. Albans  
Selectboard Meeting Minutes  
Wednesday, September 6<sup>th</sup>, 2017  
6:30 p.m.**

On Wednesday, September 6<sup>th</sup>, 2017 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Town Manager, Carrie Johnson, Director of Administration, Ned Connell, Director of Public Works, Alan Mashtare, Animal Control Officer, David McWilliams and Recording Secretary, Jenn Gray. Absent was Al Voegele.

**Public:** Dave Hardy and St. Albans Messenger Reporter, Elaine Ezerins.

Chair, B. Cheeseman called the meeting to order at 6:30pm.

The Pledge of Allegiance.

**Approval of Agenda**

**MOTION: B. Cheeseman made a motion to approve the agenda as presented. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: B. Deso made a motion to approve the general warrant dated September 6<sup>th</sup>, 2017, in the amount of \$57,755.65. All in favor, none opposed, motion carried.**

**Payroll Warrants**

**MOTION: B. Nihan made a motion to approve the payroll warrants dated August 25<sup>th</sup>, 2017 in the amount of \$25,029.77 and September 1<sup>st</sup>, 2017 in the amount of \$16,020.19. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: B. Cheeseman made a motion to approve the Selectboard meeting minutes for Monday, August 21<sup>st</sup>, 2017. Motion carried 3-0 with B. Nihan abstaining as he was not in attendance at the meeting.**

**Planning Update – Ned Connell, Director of Administration  
Draft Sidewalk Master Plan**

Director of Administration, Ned Connell came before the Board to provide updates on several items he is working on. He provided a couple of maps for the Draft Sidewalk Master Plan. He pointed out there is no winter maintenance proposed. Sidewalks required only in certain areas. There will be a Sidewalk ordinance to go along with the master plan. They suggested a \$35/linear foot charged for sidewalks mentioned in the plan and a lower charge in other areas where sidewalks are not required.

S. Smith stated that there may be a problem with collecting the lesser fee from areas where sidewalks are not required. He suggested including the fee in the Town's bylaws.

**Town Plan**

N. Connell stated the work on the plan is moving along, however, slowly. He explained that the anticipated completion date is late fall and adoption by the Selectboard in January. The new Town Plan will be good for 8 years instead of 5 years.

**Saint Albans Solar Project Request for Support**

N. Connell explained that the Planning Commission is staying relatively neutral on this topic. After the Town Plan comes out and is adopted, we will be able to have better options in the future on similar projects. B. Deso felt he wants to stay neutral as well. The Selectboard decided to pass on providing a letter of support for this project.

**The Village at Franklin Park**

B. Cheeseman explained that he, S. Smith, C. Johnson, J. Gray, Fire Chief, Bob Cross and AmCare owner, Walter Krul attended a site visit along with some residents of the Village at Franklin Park on Thursday, August 24<sup>th</sup>. We walked the site, looked at the driveways/alleyways. Fire Chief, Bob Cross stated that his trucks can fit through the neighborhood without issue. Walter Krul agreed that his vehicles do not have an issue either.

S. Smith explained he feels the streets in question are shared driveways. It would be unnecessary to name the shared driveways. Instead, add numbering signs. B. Cheeseman agreed.

**MOTION: B. Cheeseman made a motion to support renumbering the residences of the Village at Franklin Park but not renaming streets. This allows the 911 Coordinator to renumber. All in favor, none opposed, motion carried.**

#### **Road Name Change Request**

A request had been sent to the Selectboard a few weeks ago, asking to have the name of a private road changed. B. Cheeseman stated that he was not in agreement with changing the name of roads due to ownership changes and that it would not set a good precedent. Name changes are only allowed due to a public safety issue.

**MOTION: B. Cheeseman made a motion to deny the request of Mr. Gilles Rainville to rename Bevins Road. Motion carried with a 3-1 vote with S. Smith voting opposed.**

#### **Street Addressing Ordinance**

B. Nihan stated that he doesn't feel there should be a budget constraint on replacing road signs in the Street Addressing Ordinance. However, that change was not made in the ordinance.

**MOTION: B. Cheeseman made a motion to approve the revised Street Addressing Ordinance as amended. All in favor, none opposed, motion carried.**

#### **Town Manger's Report**

##### **Town Parks Ordinance**

The Town Parks Ordinance was discussed at the last meeting with regards to allowing animals in Town parks. B. Cheeseman is not opposed to having animals in the Town parks as long as there are signs stating animals must be on a leash and owners clean up after their pet. If they do not, they will be subject to fines. D. McWilliams stated that there is a waiver of \$25 or an option for a \$50 fine. Receptacles containing waste bags will be provided in the parks.

**MOTION: B. Nihan made a motion to approve the amended Town Parks Ordinance with the elimination of Section 4.2 from the ordinance addressing animals in the park. All in favor, none opposed, motion carried.**

#### **Grice Brook Homeowners Association Research Status**

C. Johnson explained she didn't have a lot of information to report but, did have a conversation with someone runs the Transportation Enhancement Grant program and he said he would discuss the Town's option with his colleagues to see if there was support.

#### **Infrastructure Committee Selectboard Representative**

The steering committee is continuing to work on reviewing the Town's municipal needs. They meet once a month on Monday's at 4pm.

#### **Assistant Animal Control Officer Opening**

C. Johnson stated that the search for an Assistant Animal Control Officer is still ongoing. They would assist Animal Control Officer, David McWilliams and Assistant Animal Control Officer, Carrie Lewis. Job pays \$15 per call. D. McWilliams suggested providing Carrie Lewis the \$250 annual stipend for her being on call 24/7 when he is out of Town. B. Cheeseman agreed.

#### **Industrial Park Sidewalk – Revised Plan**

C. Johnson explained that some of the Industrial Park applicants have been asked to put in sidewalks with no regards to placement in their Act 250 permit. A map of the industrial park was provided to the Board showing where proposed sidewalks were to be placed that do not connect to each other. Tim Smith of FCIDC suggested connecting the proposed sidewalks. People would be able to walk from Peerless to Ben and Jerry's on connected sidewalks. The Board supported Mr. Smith's suggestion for one connected path instead of parallel sidewalks in sections.

#### **Bay Park Entry Wall**

One of the Bay Park gate walls was repaired a few weeks ago. C. Johnson explained that when previously discussed, there wasn't a lot of support to do the other three walls.

However, the remaining three walls must be repaired. Director of Public Works, Alan Mashtare explained that he and the contractor agreed the best way to fix the other wall is to tear it down, clean the rocks and rebuild. The Board agreed to support putting all three walls out to bid.

Town resident, Stan Dukas called in explaining that Jeff Davis donated \$125,000 to the Town and suggested using that money to pay for the Bay Park wall renovations. B. Cheeseman stated that the money Mr. Davis donated has not been allocated to any project as of yet.

**Public Comment**

None.

**Schedule**

The next regular Selectboard meetings are Monday, September 18<sup>th</sup> and Monday, October 2<sup>nd</sup>.

**Other Business**

None.

**Adjournment**

**MOTION: B. Nihan made a motion to adjourn the Selectboard meeting at 7:48 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jenn Gray, Recording Secretary