

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, April 17<sup>th</sup>, 2017  
6:30 p.m.**

On Monday, April 17<sup>th</sup>, 2017 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, Town Manager, Carrie Johnson, Town Clerk, Anna Bourdon and Recording Secretary, Jenn Gray.

Chair, B. Cheeseman called the meeting to order at 6:30pm.

**Public:** Peter Blouin, Dave Hardy, Robert Bessette and St. Albans Messenger Reporter, Elaine Ezerins.

Pledge of Allegiance.

**Approval of Agenda**

The Board approved the agenda as presented.

**MOTION: S. Smith made a motion to approve to the agenda as presented. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTION: B. Deso made a motion to approve the Industrial Park warrant in the amount of \$836.05. All in favor, none opposed, motion carried.**

**Payroll Warrants**

**MOTION: B. Deso made a motion to approve the payroll warrants dated April 7<sup>th</sup>, 2017 in the amount of \$14,236.08 and April 14<sup>th</sup>, 2017 in the amount of \$14,933.86. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: A. Voegele made a motion to approve the general warrant dated April 3<sup>rd</sup>, 2017, in the amount of \$122,360.26. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: B. Nihan made a motion to approve the Selectboard meeting minutes for Monday, April 3<sup>rd</sup>, 2017 as presented. All in favor, none opposed, motion carried.**

A. Voegele pointed out that in the "Public Comment" section of the April 3<sup>rd</sup> meeting minutes that the minutes should reflect the Board, "Neither confirmed nor denied" the information Town resident, Peter Blouin asked about regarding the Brigham Road property sale.

**MOTION: A. Voegele made a motion to amend the previous motion on the April 3<sup>rd</sup> meeting minutes and table the minutes for the next meeting. All in favor, none opposed, motion carried.**

**Appointments**

**Health Officer**

B. Cheeseman pointed out that Public Safety Officer and Fire Chief, Bob Cross is currently the Deputy Health Officer and a paid employee of the Town.

**MOTION: A. Voegele made a motion to appoint Bob Cross as the Town's Health Officer for a term ending in 2020. All in favor, none opposed, motion carried.**

S. Smith suggested acknowledging former Selectman, David McWilliams with all the work he has done for the Town as the Health Officer and Selectman. C. Johnson to draft a letter.

## Northwest Vermont Rail Trail Council

**MOTION: S. Smith made a motion to appoint Robert Bessette to the Northwest Vermont Rail Trail Council for a term of 1 year. All in favor, none opposed, motion carried.**

## Planning Commission

A. Voegele resigned his position on the Planning Commission.

**MOTION: B. Deso made a motion to appoint Dave Hardy to a 2 year of an unexpired term to the Planning Commission ending in 2019. All in favor, none opposed, motion carried.**

## Development Review Board Application Refund

Tammy Hudson requested a refund for an application she has withdrawn from the Development Review Board (DRB). B. Deso recused himself from the discussion.

**MOTION: A. Voegele made a motion to approve the DRB application refund in the amount of \$75.91 to Tammy Hudson. Motion carried with a 4-0 vote with B. Deso abstaining.**

## Liquor Control Board

**MOTION: B. Cheeseman made a motion to recess the Selectboard meeting and convene as the Liquor Control Board. All in favor, none opposed, motion carried.**

Pizza Hut submitted their application for renewal of their First Class liquor license.

**MOTION: S. Smith made a motion to approve the First Class Liquor license renewal for Pizza Hut as presented. All in favor, none opposed, motion carried.**

**MOTION: B. Cheeseman made a motion to close the Liquor Control Board and reconvene as the Selectboard. All in favor, none opposed, motion carried.**

## Town Manger's Report

### Veterans Sponsored Valet Service

C. Johnson attended the opening of the veterans sponsored valet service at the Northwestern Medical Center. Area Veterans organizations donated \$50,000 to start this service by purchasing a golf cart and will continue their service by staffing it.

### Northwest Regional Planning Commission (NRPC) Municipal Listing

This is updated every year. Once updated, the Chair must sign. The Board pointed out required updated.

**MOTION: S. Smith made a motion to approve the municipal listing as amended and authorize Bruce Cheeseman to sign on behalf of the Board. All in favor, none opposed, motion carried.**

### 2016 Stormwater Annual Report

Director of Administration, Ned Connell submitted this report which is due every year on April 1<sup>st</sup>.

### Amended 248 Notice – Wilder Solar Project

This group will be attending the Selectboard meeting on Monday, May 1<sup>st</sup>. This is a 42 acre parcel of land with 35 of that to be used for the solar panels. B. Cheeseman encouraged the public to attend this meeting if they have concerns or questions about the project.

### Other Business

None.

### Public Comment

Peter Blouin asked what happened to the folks who were written on the election ballots. Town Clerk, Anna Bourdon pointed out that write-ins need at least 30 votes to be elected. This did not happen for any of the write-ins at the 2017 Town Meeting day vote.

### Schedule

The next regular Selectboard meetings are Monday, May 1<sup>st</sup> and Monday, May 15<sup>th</sup>.

**Executive Session**

**MOTION: B. Deso made a motion to go into executive session at 7:01 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.**

**MOTION: B. Deso made a motion to come out of executive session at 8:00 p.m. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: A. Voegele made a motion to adjourn the Selectboard meeting at 8:01 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jenn Gray, Recording Secretary