

**Town of St. Albans
Selectboard Meeting Minutes
Monday, March 6th, 2017
6:30 p.m.**

On Monday, March 6th, 2017 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

Officials and staff present: Chair, Stan Dukas, Vice Chair, Bruce Cheeseman, David McWilliams, Bill Nihan, Sam Smith, Town Manager, Carrie Johnson, Town Clerk, Anna Bourdon, Zoning Administrator, Becky Perron and Recording Secretary, Jennifer Gray.

S. Dukas called the meeting to order at 6:30pm.

Public: Brendan Deso, Peter Blouin and Al Voegele.

Pledge of Allegiance.

Approval of Agenda

MOTION: S. Dukas made a motion to approve the agenda as presented. All in favor, none opposed, motion carried.

Public Hearing and Informational Meeting on FY'18 Budget

MOTION: S. Dukas made a motion to open the public hearing and informational meeting on the fiscal year 2018 budget. All in favor, none opposed, motion carried.

S. Dukas read the official warning for the public hearing and informational meeting. He stated that if all articles are approved, the Town would be level funded and the tax rate should remain the same.

C. Johnson went over the six (6) articles on the ballot and then moved onto the Budget Justification which explains any changes in department funding for each department. Most departments were level funded except for the Department of Public Works which was up due to anticipated stormwater costs and the Fire Department which was up in part due to the costs of physicals for the firefighters.

MOTION: S. Dukas made a motion to close the public hearing and informational meeting at 6:44 p.m. All in favor, none opposed, motion carried.

Payroll Warrants

MOTION: B. Cheeseman made a motion to approve the payroll warrants dated March 3rd, 2017 in the amount of \$14,470.02 and February 24th, 2017 in the amount of \$31,700.85. All in favor, none opposed, motion carried.

Industrial Park Warrant

MOTION: B. Nihan made a motion to approve the Industrial Park warrant in the amount of \$200. All in favor, none opposed, motion carried.

Capital Equipment Warrant

MOTION: B. Nihan made a motion to approve the Capital Equipment warrant in the amount of \$50,900. All in favor, none opposed, motion carried.

The warrant was for Article 6 from last year's ballot to purchase a new truck and plow for DPW.

General Warrant

MOTION: D. McWilliams made a motion to approve the general warrant dated March 6th, 2017, in the amount of \$193,108.31. All in favor, none opposed, motion carried.

Minutes

MOTION: B. Cheeseman made a motion to approve the Selectboard meeting minutes for Tuesday, February 21st, 2017. All in favor, none opposed, motion carried.

Liquor Control Board

MOTION: S. Dukas made a motion to recess the Selectboard and convene as the Liquor Control Board. All in favor, none opposed, motion carried.

The following vendors have applied for 2017 First Class, Second Class or outside consumption licenses; Bay Store and the Elks Lodge.

MOTION: S. Smith made a motion to approve the 2017 renewals as presented. All in favor, none opposed, motion carried.

MOTION: S. Dukas made to adjourn the Liquor Control Board and reconvene the Selectboard meeting. All in favor, none opposed, motion carried.

Mailbox Replacement Policy

C. Johnson stated that this policy is 15 years old and needed to be updated to reflect our current procedures.

MOTION: S. Smith made a motion to accept the Town of St. Albans Mailbox Policy approved on March 6th, 2017. All in favor, none opposed, motion carried.

Town Manger's Report

Certificate of Public Good – Bell Atlantic Mobile (Verizon Wireless)

This was brought before the Board for their information. No action required.

Section 248 Certificate of Public Good – Wilder Solar Project – 452 South Main St.

This was brought before the Board for their information. No action required.

Green Mountain Power Biodigester

S. Dukas stated that the Green Mountain Power Biodigester project has been cancelled.

ISO – Insurance Services Offices Rate Update

The Towns ISO rate hadn't been reviewed since 2003. Bob Cross asked the ISO to conduct a review. He worked with Alan Robtoy with the City of St. Albans and Lieutenant Judy Dunn of the St. Albans Police Department. The Town's rate improved.

FY'16 Audit Report

C. Johnson stated this was a clean audit. No action required.

Zoning Fee Schedule Update

C. Johnson stated that Zoning Administrator, Becky Perron provided notes on the proposed fee schedule explaining the changes in the fees. The S. Smith suggested adding the word "additional" to the fees located in Section 3 of the Fee Schedule and language for the fee for requesting a Bylaw changes in Section 6 to read "unless otherwise exempt as per statute".

MOTION: B. Nihan made a motion to accept the proposed Fee Schedule incorporating the suggestion changes to Section 3 with additional fees and to Section 6 reflecting language for bylaws. All in favor, none opposed, motion approved.

VTrans Grant

C. Johnson notified the Board that the Town and City have been awarded a \$50,000 VTrans grant to do a feasibility study on the Route 7 North corridor for a pedestrian path.

Public Comment

B. Cheeseman thanked Stan for his 3 years of service on the Selectboard and his dedication to the Town.

Schedule

Town Meeting day is Tuesday; March 7th. The next regular Selectboard meetings are Monday, March 20th and Monday, April 3rd.

Other Business

None.

Adjournment

MOTION: S. Smith made a motion to adjourn the Selectboard meeting at 7:24 p.m. All in favor, none opposed, motion carries.

Respectfully submitted,
Jennifer Gray, Recording Secretary