

**Town of St. Albans  
Selectboard Meeting Minutes  
Tuesday, February 21<sup>st</sup>, 2017  
6:30 p.m.**

On Tuesday, February 21<sup>st</sup>, 2017 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Stan Dukas, Vice Chair, Bruce Cheeseman, David McWilliams, Bill Nihan, Sam Smith, Town Manager, Carrie Johnson, Town Clerk, Anna Bourdon and Recording Secretary, Jennifer Gray.

S. Dukas called the meeting to order at 6:30pm.

**Public:** Peter Blouin, Roger Langevine, Brendan Deso, Mitch Montagne, Al Voegele and Police Chief Gary Taylor.

Pledge of Allegiance.

**Approval of Agenda**

**MOTION: S. Dukas made a motion to approve the agenda as presented. All in favor, none opposed, motion carried.**

**Payroll Warrants**

**MOTION: D. McWilliams made a motion to approve the payroll warrants dated February 17<sup>th</sup>, 2017 in the amount of \$17,097.34 and February 10<sup>th</sup>, 2017 in the amount of \$17,755.68. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTION: B. Cheeseman made a motion to approve the Industrial Park warrant in the amount of \$1,114.91. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: S. Dukas made a motion to approve the general warrant dated February 21<sup>st</sup>, 2017, in the amount of \$87,422.58. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: S. Dukas made a motion to approve the Selectboard meeting minutes for Monday, February 6<sup>th</sup>, 2017. All in favor, none opposed, motion carried.**

**Police Chief, Gary Taylor**

Chief Taylor came before the Board to give a quarterly update. The St. Albans Police Department is doing all they can do to combat the drug problem in the area. They participated in a large meth operation that resulted in 12 arrests.

Chief Taylor also explained that the St. Albans Police has developed a new relationship with the Sheriff's Department to form one consolidated team of tactical officers. They are equipped with special, high-tech equipment that will assist them in stopping an incident sooner than waiting for state team.

S. Dukas asked Chief Taylor if he had concerns regarding the methadone clinic opening in the community. The Chief did state he had some concerns but, feels that there is a good program in place for opiate treatment.

Chief Taylor will be attending a meeting at the Vermont State Police barracks in Waterbury with several other Chiefs of Police and Governor Phil Scott to discuss immigration laws enforcement.

Chief Taylor did notify the Board that Lieutenant Judy Dunn will be retiring and that he has two candidates waiting to join the force.

**Liquor Control Board**

**MOTION: S. Dukas made a motion to recess the Selectboard and convene as the Liquor Control Board. All in favor, none opposed, motion carried.**

The following vendors have applied for 2017 First Class, Second Class or outside consumption licenses; Colonial Mart, Price Chopper, Burton Island Bistro, St. Albans

Jolly, Maplefield's South, Maplefield's North, St. Albans Diner, Pie In the Sky, Kinney Drugs, Hannaford, American Legion, Elks Lodge, Walmart

**MOTION: B. Nihan made a motion to approve the 2017 renewals as presented. All in favor, none opposed, motion carried.**

**MOTION: S. Dukas made to adjourn the Liquor Control Board and reconvene the Selectboard meeting. All in favor, none opposed, motion carried.**

#### **Zoning Fee Schedule Update**

Zoning Administrator, Becky Perron updated the Zoning Fee Schedule to reflect the new Zoning Bylaws. S. Smith and B. Cheeseman both requested to see the difference in old and proposed fees. C. Johnson to bring to the next Selectboard meeting.

#### **Appointment of Assistant Administrative Officer**

**MOTION: S. Smith made a motion to appoint Amanda Johnson as the Assistant Administrative Officer for one year to act in the absence of the Zoning Administrator (ZA) on applications for Certificates of Occupancy/Compliance and updates when the ZA is absent for one or more weeks at a time in the interest of not to delay real estate closings. All in favor, none opposed, motion carried.**

#### **Town Manger's Report**

##### **Northwestern Counseling and Support Services (NCSS) Water/Wastewater Allocation Request**

NCSS is proposing a new 9,000 sq. ft. building which will add 45 employees.

**MOTION: B. Cheeseman made a motion to approve the water/wastewater allocation for Northwestern Counseling and Support Services under the conditions set forth by the Town of St. Albans. All in favor, none opposed, motion carried.**

##### **BayMark Health Services Water/Wastewater Allocation Request**

This request is for a 125 patient methadone Clinic.

**MOTION: S. Smith made a motion to approve the water/wastewater allocation for BayMark Health Services. All in favor, none opposed, motion carried.**

##### **Fire Department Donation of Self Contained Breathing Apparatus (SCBA) Equipment**

The resale value for the SCBA is about \$300. C. Johnson explained it would be more valuable to donate the SCBA's to the Town of Fairfax training burn house.

**MOTIN: B. Cheeseman made a motion to approve the request from Chief Cross to donate the four Self Contain Breathing Apparatus's (SCBA) to the Town of Fairfax. All in favor, none opposed, motion carried.**

#### **Public Comment**

Mitch Montagne came before the Board to discuss the petition on the Local Option Tax (LOT). He asked the Board why they didn't want to put the question of putting the LOT funds into the general fund on the ballot. S. Dukas stated they have received legal advice from the Town Attorney. Mr. Montagne disagreed with the letter and stated that the folks who signed the petition are disappointed. He would like to come back next year and requested the question be put on the ballot.

Brendan Deso, Town resident running for Selectboard came before the Board to discuss his campaign. He feels the Board needs fresh voice. He is looking forward to working with Town staff on technology to communicate better with the community. He stated that the Town needs to look at all infrastructure needs. Mr. Deso explained that he is the youngest real estate agent in Vermont and he runs a housing company with his grandfather.

Al Voegele, Town resident running for Selectboard came before the Board to discuss his campaign. He's looking forward to working with Mr. Deso if he is elected to the Board. Mr. Voegele explained that he is a former Town Manager and has extended experience and would like to share that experience while serving on the Selectboard.

### **Schedule**

The next regular Selectboard meetings are Monday, March 6<sup>th</sup> and Monday, March 20<sup>th</sup>. The informational hearing for the fiscal year 2018 budget and articles is Monday, March 6<sup>th</sup>. Town Meeting day is Tuesday, March 7<sup>th</sup>.

### **Other Business**

None.

### **Executive Session**

**MOTION: B. Nihan made a motion to go into executive session at 7:34 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.**

**MOTION: D. McWilliams made a motion to come out of executive session at 8:30 p.m. All in favor, none opposed, motion carried.**

### **Adjournment**

**MOTION: S. Smith made a motion to adjourn the Selectboard meeting at 8:30 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jennifer Gray, Recording Secretary