

**Town of St. Albans  
Selectboard 'Special' Meeting Minutes  
Monday, November 13<sup>th</sup>, 2017  
5:30 p.m.**

On Monday, November 13<sup>th</sup>, 2017 at 5:30 p.m., the Town of St. Albans Selectboard met at Town Hall for a 'special' meeting.

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Al Voegelé, Director of Administration, Ned Connell and Town Manager, Carrie Johnson. Absent was Bill Nihan.

**Public present:** None

B. Cheeseman called the Selectboard 'special' meeting to order at 5:31 p.m. and said the Pledge of Allegiance.

**Agenda Approval**

**MOTION: B. Cheeseman made a motion to approve the agenda as presented. All in favor, none opposed, motion carried.**

The purpose of the Selectboard 'special' meeting was to conduct a work session on the stormwater, sidewalks and to have an executive session.

**Stormwater**

Director of Administration, Ned Connell explained the current status of the Town's Stormwater Management Plan (SWMP), and how the MS4 Stormwater Permit required the Town to get a Flow Restoration Plan (FRP) for both Stevens Brook and Rugg Brook. In the Fall of 2017, those plans were accepted and approved by the State. The FRP's include a cost estimate for each project that must be completed over 20 years to reduce the velocity and flow in these streams.

N. Connell explained that the Town was successful in 4 of the 6 grant applications this Fall and will be seeking memorandums of understanding (MOU's) with landowners' representatives or homeowner associations. The projects will be done with a blend of federal and state grant funds, some in-kind Town labor and funds from the Town. The Selectboard would like a written financial plan for stormwater updated quarterly, to include grants funds, Town stormwater funds and scheduled work.

**Sidewalks**

The Sidewalks Ordinance was discussed. S. Smith suggested adding clarification language that explains sidewalks are required in the growth areas of Town per the bylaws and that the public sidewalks must be in the public right of way. He also asked N. Connell to more clearly define public vs. private sidewalk sections and also define sidewalks vs. recreation path. (Revise Sections 5.3 - 5.5)

The Board requested revising Section 2.2, to actually explain the design standards for both sidewalks and recreation paths. The Board also requested it be made clear the fees described in the policy only apply to existing public roads.

**Executive Session**

**MOTION: S. Smith made a motion to go into executive session at 7:10 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.**

**MOTION: B. Deso made a motion to come out of ex session at 7:38 p.m. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: S. Smith made a motion to adjourn the 'special' meeting at 7:40 p.m. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Carrie H. Johnson