

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, October 2<sup>nd</sup>, 2017  
6:30 p.m.**

On Monday, October 2<sup>nd</sup>, 2017 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Bruce Cheeseman, Vice Chair, Sam Smith, Brendan Deso, Bill Nihan, Al Voegele, Town Manager, Carrie Johnson, Director of Public Works, Alan Mashtare and Recording Secretary, Jenn Gray.

**Public:** Peter Blouin, Police Chief, Gary Taylor, Bill Fitzgerald, Dan Cunningham, Esther Morse and Danielle Lapointe.

Chair, B. Cheeseman called the meeting to order at 6:30pm.

The Pledge of Allegiance.

**Approval of Agenda**

**MOTION: A. Voegele made a motion to accept the agenda as presented. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: B. Nihan made a motion to approve the general warrant dated October 2<sup>nd</sup>, 2017, in the amount of \$86,582.53. All in favor, none opposed, motion carried.**

**Payroll Warrants**

**MOTION: B. Cheeseman made a motion to approve the payroll warrants dated September 29<sup>th</sup>, 2017 in the amount of \$20,325.41 and September 22<sup>nd</sup>, 2017 in the amount of \$15,919.36. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: A. Voegele made a motion to approve the Selectboard meeting minutes for Monday, September 18<sup>th</sup>, 2017. All in favor, none opposed, motion carried.**

**Police Chief Gary Taylor**

Chief Taylor came before the Board to answer any questions or concerns. He stated that crimes in the Town are stable. Along with the nation, the Town is struggling with the opioid epidemic. There are speeding issues on Maquam, County and Brigham Roads. There was discussion on legalizing marijuana.

**Errors & Omissions**

Assessor, Bill Hinman came before the Board to present some errors and omissions. Very small changes, personal property accounts, trailers in Gagne's Park have been removed but, the largest error was with Vermont Gas Systems. B. Hinman also explained the situation with the Peter Costes property. The estimated impact on the municipality is \$3,229.11.

**MOTION: A. Voegele made a motion to accept the Errors & Omissions as presented. All in favor, none opposed, motion carried.**

**Harbor View Road Request**

Bill Fitzgerald came before the board to request the Town take over phase 2 section of Harbor View Road. There is an easement in the warranty deed allowing Town plow trucks and school buses to turn around.

**MOTION: A. Voegele made a motion to accept phase 2 of Harbor View Road as a Town road. All in favor, none opposed, motion carried.**

**Town Manger's Report**

**Water/Wastewater Allocation Request – St. Albans Glass Co., Inc.**

St. Albans Glass requested a water and wastewater allocation for their new location in Franklin Park West.

**MOTION: A. Voegele made a motion to approve the water/wastewater allocation for St. Albans Glass as presented. Motion carried with a 4-0. B. Nihan was out of the room.**

**St. Albans Solar Act 250 Notice & Site Visit on Oct. 13<sup>th</sup>**

C. Johnson encouraged residents to go on the site visit and/or attend the public hearing if they have any questions or concerns.

**Burning Ordinance**

The current burning ordinance outdated and does not fit current Town practices. B. Nihan stated that the section on “Solid Waste” should be removed. Also, Section 4B is missing a word, may need to read “Designated location”. The Board agreed to have the suggested changes made. The Board also requested information on campfires be included in the new ordinance.

**Grice Brook Homeowners Association Research Status**

C. Johnson did receive an email from John Kaplan at the State. He said he would speak to some of his colleagues regarding the traffic study the Town would like to perform. C. Johnson explained that Planner, Ned Connell has experience with performing traffic studies. A. Voegele asked C. Johnson if we need “seed” money for matching grants for this project. B. Cheeseman suggested setting money aside. B. Deso suggested waiting until we are ready to move forward with the project.

**MOTION: A. Voegele made a motion to set aside \$50,000 for funds for permits and other costs that may arise with the entrance onto the SASH project. The vote failed with a 2-2 vote and 1 abstention.**

A. Voegele and B. Cheeseman voted for. B. Nihan and B. Deso voted opposed. S. Smith abstained.

**Town Parks**

The gates at both parks are closed as well as the bathrooms. However, Town properties are open to the public. The port-o-let is located at the gate nearest the picnic shelter for the public to use.

**Bay Dock Study**

S. Smith stated that the Board approved the Request of Proposal for the Bay Dock study but, have not approved the bid. C. Johnson pointed out that at the last Selectboard meeting, the Board approved going forward with phase 1. She also stated that Zoning Administrator, Becky Perron had located a previous dock study that may exclude the need for portions of phase 1 and phase 2. C. Johnson provided the engineer this data and is waiting to hear back from him with a revised scope of work.

**Public Comment**

None.

**Route 36**

B. Nihan has asked Alan Mashtare where we were on measuring the length of Route 36 the State wanted the Town to take over. A. Mashtare explained that it was on hold for now until we receive more direction from the Selectboard.

**Schedule**

The next regular Selectboard meetings are Monday, October 16<sup>th</sup> at 5pm and Monday, November 6<sup>th</sup> at 6:30 p.m.

**Other Business**

None.

**Executive Session**

**MOTION: A. Voegele made a motion to go into executive session at 7:42 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager, Carrie Johnson and Director of Public Works, Alan Mashtare. All in favor, none opposed, motion carried.**

Alan M. left the meeting at 8:15 p.m. B. Nihan left the meeting at 8:30 p.m.

**MOTION: B. Deso made a motion to come out of executive session at 8:43 p.m. All in favor, none opposed, motion carried.**

**Town Health Insurance**

**MOTION: A. Voegele made a motion to approve the Town paying 85% of the health insurance premium (plan of their choice) for employees for year 2018. He further moved the cash in lieu stipend for opting out of health insurance for year 2018 would be increased from \$3,000 to \$5,000. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: B. Deso made a motion to adjourn the Selectboard meeting at 8:45 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jenn Gray, Recording Secretary